

**GOVERNMENT OF ANDHRA PRADESH**  
**Department of Gram Volunteers/Ward Volunteers and Village Secretariats/Ward Secretariats, Vijayawada**

**From**

Sri. Shan Mohan Sagili, I.A.S.,  
Director,  
Plot #:11 & 12, Nirmaan Bhavan  
4<sup>th</sup> and 5<sup>th</sup> Floor, Autonagar, Vijayawada.

**To**

All the District Collectors  
Andhra Pradesh

Sir,

**Lr.Rc No:384/DS/2022, Date: 25/08/2022**

**Subject:** GVWV&VSWs Department – Implementation of YSR Cheyutha 2022-23 scheme – Certain Guidelines issued -Reg.

As you are aware that, the Department of GVWV&VSWs is nominated as the nodal agency for implementation of various Government welfare schemes in the state. Accordingly, the YSR Cheyutha Scheme 2022-23 is also being implemented by this department.

In this regard it is to inform you that, the application is enabled for taking new applications from 22.08.2022. The other timelines of the Scheme are as follows:

<b>S No</b>	<b>Task</b>	<b>Timeline</b>
1	Starting of new Applications	22-08-2022
2	Starting of eKYC for Old beneficiaries	22-08-2022
3	Release of Provisional Eligible and Re-verification List for Old beneficiaries	24-08-2022
4	New Applications Closing date	05-09-2022
5	Last date for Verification of new applications by the WEA/WWDS, MPDOs/MCs & Eds of Corporations	08-09-2022

The workflow is as follows:

Digital Assistant/Ward Education & Data Processing Secretary → Welfare & Education Assistant/Ward Welfare and Development Secretary → Mandal Parishad Development Officer/ Municipal Commissioner → Executive Director (BC/SC/ST/Minorities) → District collector.

The following are certain, guidelines to be followed

1. The eligibility criteria for the Scheme are
  - a. Women of BC, SC, ST & Minority communities who are in the age group of 45 to 60 years (except the women beneficiaries already covered under YSR Pension kanuka – old age pensions, Kapu Nestham and EBC Nestham).

- b. The beneficiary should be born between 13.08.1962 to 12.08.1977.
2. The Digital Assistants while taking applications for new applications are instructed to personally download the Aadhaar Update history document from the UIDAI website <https://resident.uidai.gov.in/aadhaar-updatehistory>. (User Manual enclosed). The downloaded document should be verified and uploaded in the verification screen.
  3. The WEA/WWDS, while verification process, are instructed to physically verify the beneficiary and upload the selfie of verification along with applicant.
  4. The WEA/WWDS should verify( old and New beneficiaries) if the beneficiary or the family members' are working in the any central Government/State Government/Public Sector Units/ Private Sectors and the per month salary drawn is more than 10,000/- in rural and 12,000/- in Urban. If any such cases are found, such beneficiaries are to be kept on "**Hold**".
  5. All the Deputy Tehsildars / Tehsildars shall be instructed to approve the Caste and Income Certificates.

Hence all the District Collectors are requested to kindly instruct the field staff to follow the guidelines scrupulously and abide by the timelines of the scheme as mentioned above without fail.

Yours Faithfully,  
  
For Director,

Additional Commissioner (Urban)  
O/o. Commissioner & Director  
GVWV & VSWS Department  
Andhra Pradesh

Copy To:  
The Special Chief Secretary, GVWV&VSWS Department.