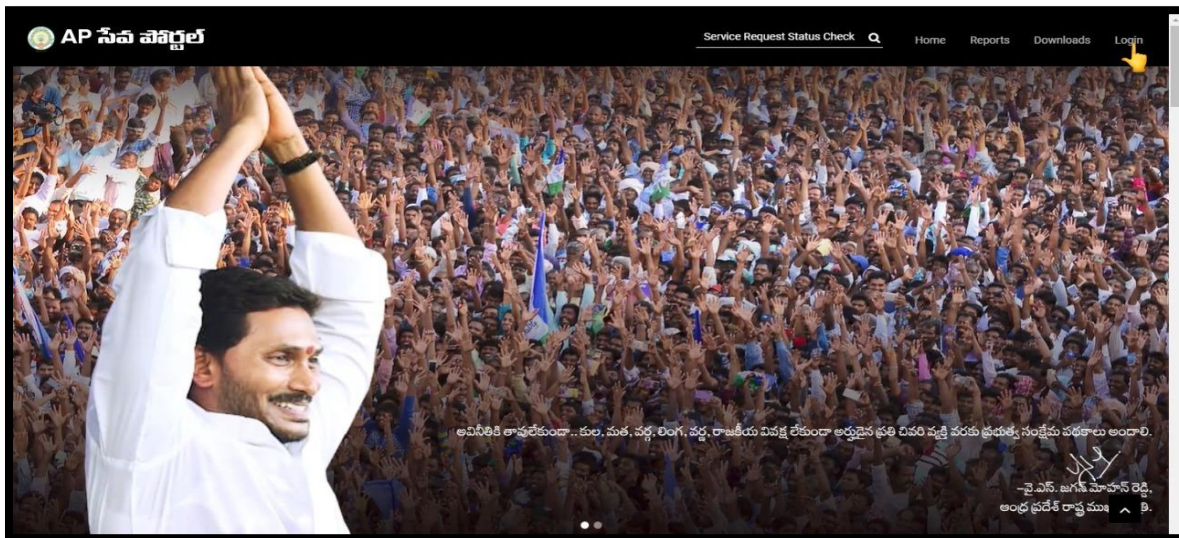




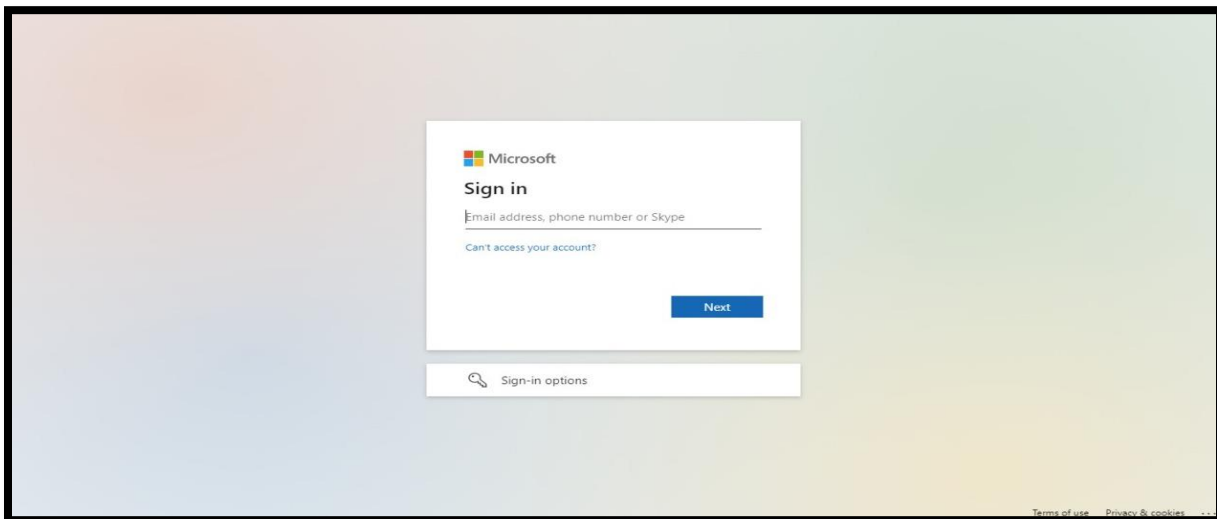
GOVERNMENT OF ANDHRA PRADESH
GVWV & VSWS DEPARTMENT
Auto Nagar, Vijayawada

User Manual for Deletion of Un used Tokens(Jagananna suraksha)

1. Open The VSWS portal using the link Website <https://vswsonline.ap.gov.in/#/home>



2. On clicking the Login button you will be redirected to the following login screen.



3. Now click on the View Transaction option

The screenshot shows the AP Sesh Portal dashboard. The user is logged in as Sri Rama Reddy Velagala, Panchayat Secretary Grade-VI (DA). The dashboard features several key metrics:

- Number of Service Requests Raised:** 2845 Requests
- Number of Service Requests Raised & Resided in The Same Secretariat:** 2585 Requests
- Number of Service Requests Flown To This Secretariat:** 254 Requests
- Total Service Requests:** 4343
- Open Within SLA:** 4
- Open Beyond SLA:** 0
- Closed Within SLA:** 4188
- Closed Beyond SLA:** 151

Secretariat Ranking is shown as 88 / 535 at the District Level and 3 / 19 at the Mandal Level. Services listed include Consumer Affairs, Food and Civil Supplies, and Municipal Administration and Urban Development (MAUD 23).

4. Please enter the Jagananna suraksha un used Transaction ID and click on preview

The screenshot shows the 'VIEW TRANSACTIONS' page. Search criteria are set as follows:

- Search Criteria 1:** From Date: 01/07/2023, To Date: 01/07/2023, Service Name: All, Department Name: All.
- OR Search Criteria 2:** User Name: RAVI KUMAR GANTI, Transaction Id / Requisition Id: TJSTR230629393568.

A 'View Transactions' button is visible. Below is the 'TRANSACTION LIST' table:

Serial No	Transaction ID	Service Name	Citizen Name	Transaction Date	Payment Mode	Amount	Status	Application Preview
1	TJSTR230629393568	Jagananna Suraksha Token Registration	GUNDUBOINA GEETHA BHAVANI	29/06/2023 8:28:20 PM	Cash	0	View Status	Preview

5. Now select the delete token button under the action to delete the unused token

The screenshot shows the AP Navasakam portal interface. The user is logged in as Sri VS Jagan Mohan Reddy, Honble Chief Minister of Andhra Pradesh. The main content area displays the 'Basic Details' of the user, including Aadhaar Number, Citizen Name, Date of Birth, Marital Status, and Mobile No. Below this, there are sections for 'Present Address (Mailing Address)' and 'Permanent Address'. At the bottom, there is a table titled 'Applicant Details' with the following data:

Sl.No.	Department Name	Service Name	Has citizen furnished all the mandatory documents?	Service Token	Action
1	Revenue	Integrated Certificate	Yes	JSCG23062900245729	Delete Token

The 'Delete Token' button in the 'Action' column is highlighted with a red box. A 'back to view transactions' button is located below the table.

6. For confirmation to deletion the below screen will appear. Please click on yes to proceed.

The screenshot shows the same AP Navasakam portal interface, but with a 'Confirm Delete' dialog box overlaid on top. The dialog box contains the text 'Confirm Delete' and 'Are you sure you want to delete this token?'. There are two buttons: 'No' and 'Yes'. The 'Yes' button is highlighted with a red box. The background content is dimmed.

7. After Successfully transaction the Below screen will appear

The screenshot shows the AP SWS portal interface. A central alert box displays the message "Token deleted successfully" with an "Ok" button. The background shows the user's profile details, including basic information, present and permanent addresses, and a table of applicant details.

Alert
Token deleted successfully.
Ok

Basic Details
Aadhaar Number: 200354977614
Citizen Name: GUNDUBOINA
Father / Husband Name: SRINIVAS RAO
Gender: Female

Marital Status: Married
Mobile No: 9949949534
Is the Mobile Number same as Whatsapp Number? yes
Email: -

Present Address (Mailing Address)
Door No & Street Name: 1-37
Village / Ward / Secretariat: NELAMURU
Mandal / Municipality: PENJUMANTRA-R
District: WEST GODAVARI
Pin Code: 534126
Postal Office: Nelamuru B.O
Postal Village: Nelamuru

Permanent Address
Door No & Street Name: 1-37
Village / Ward / Secretariat: NELAMURU
Mandal / Municipality: PENJUMANTRA-R
District: WEST GODAVARI
Pin Code: 534126
Postal Office: Nelamuru B.O
Postal Village: Nelamuru

Applicant Details

Sl.No.	Department Name	Service Name	Has citizen furnished all the mandatory documents?	Service Token	Action
1	Revenue	Integrated Certificate	Yes	JSCGG23062900245729	Delete Token

back to view transactions

8. If any used token we are trying to delete the below screen will appear.

The screenshot shows a close-up of an alert box with the message "No unused token details found" and an "Ok" button.

Alert
No unused token details found
Ok