



GOVERNMENT OF ANDHRA PRADESH
GVWV & VSWS DEPARTMENT
Vijayawada

Andhra Pradesh Caste Survey 2024

**User manual for enrolment of Citizens who are not
Registered in the HH mapping of GSWS Department**
Version 1

February 2024

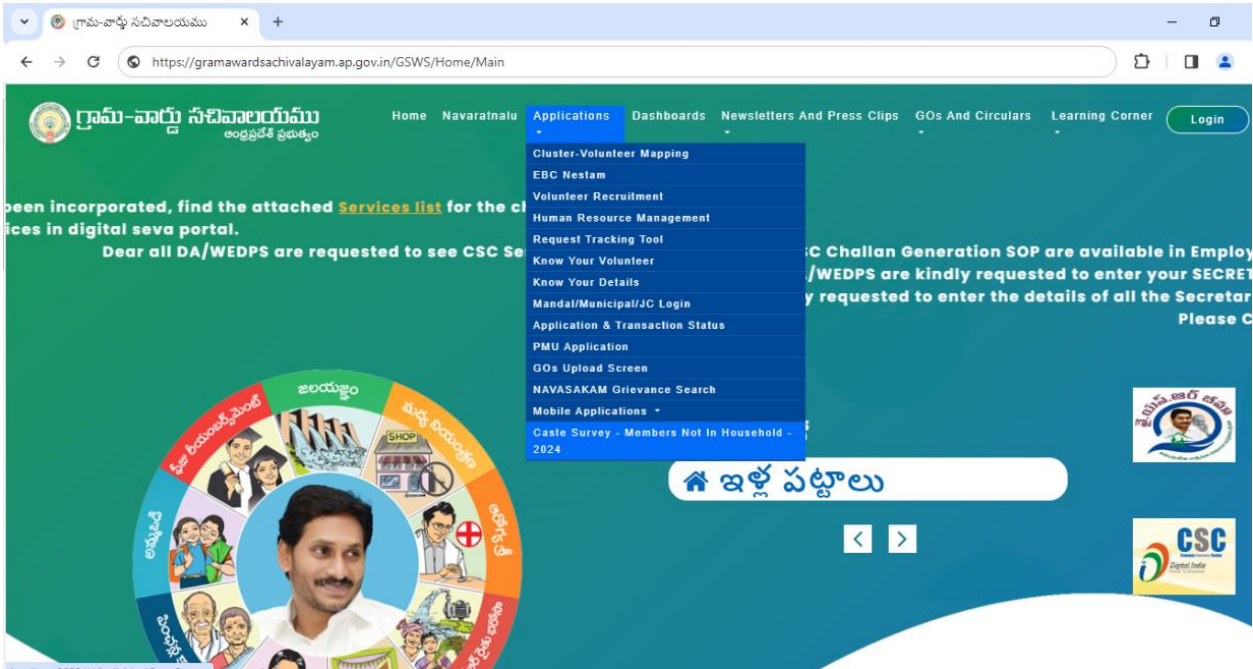
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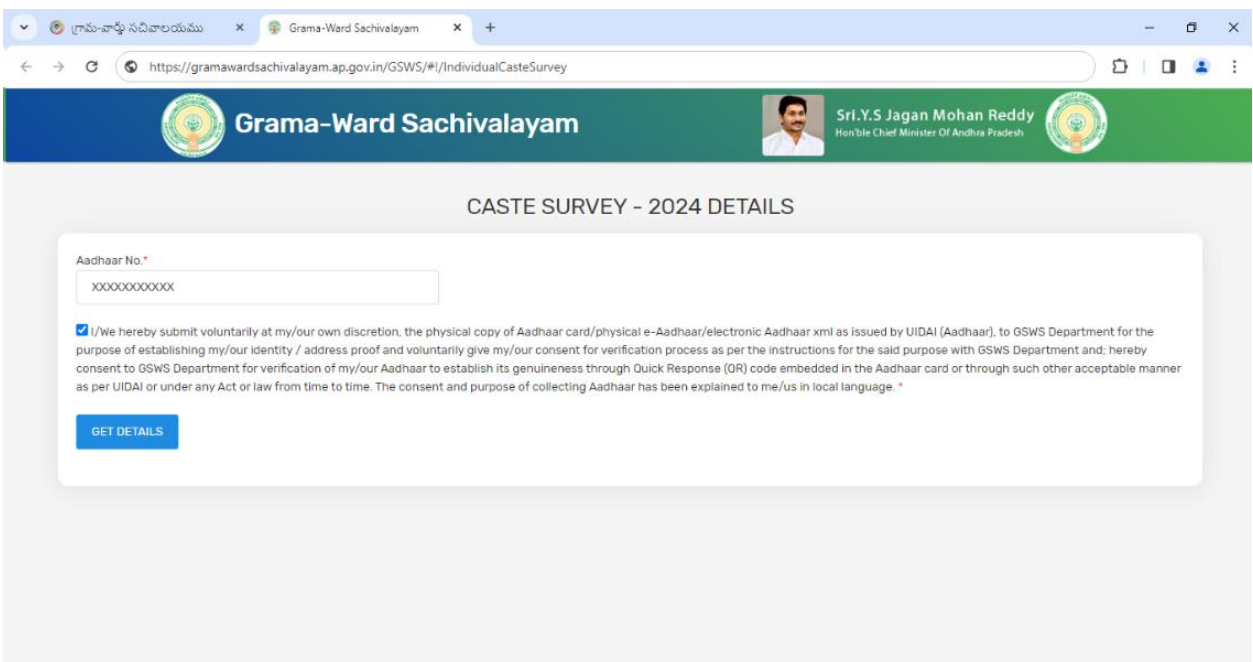
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1. Flow of application

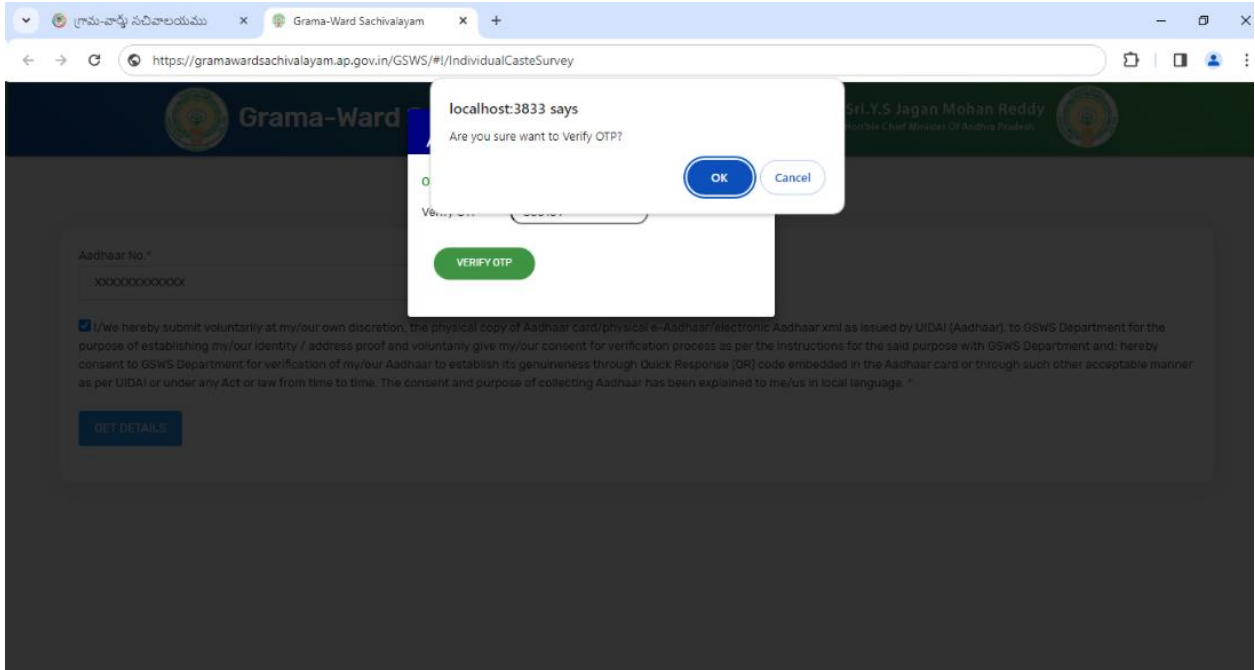
- The following application form is only for the citizens to submit the caste survey 2024 who are not registered in the HH mapping of GSWS.
- Citizen can access the following portal to fill their caste survey 2024 form, <https://gramawardsachivalayam.ap.gov.in/GSWS/Home/Main>
- Select the option ‘Caste survey- Members not in the household 2024’ under Applications tab on the home page after accessing the mentioned above portal.



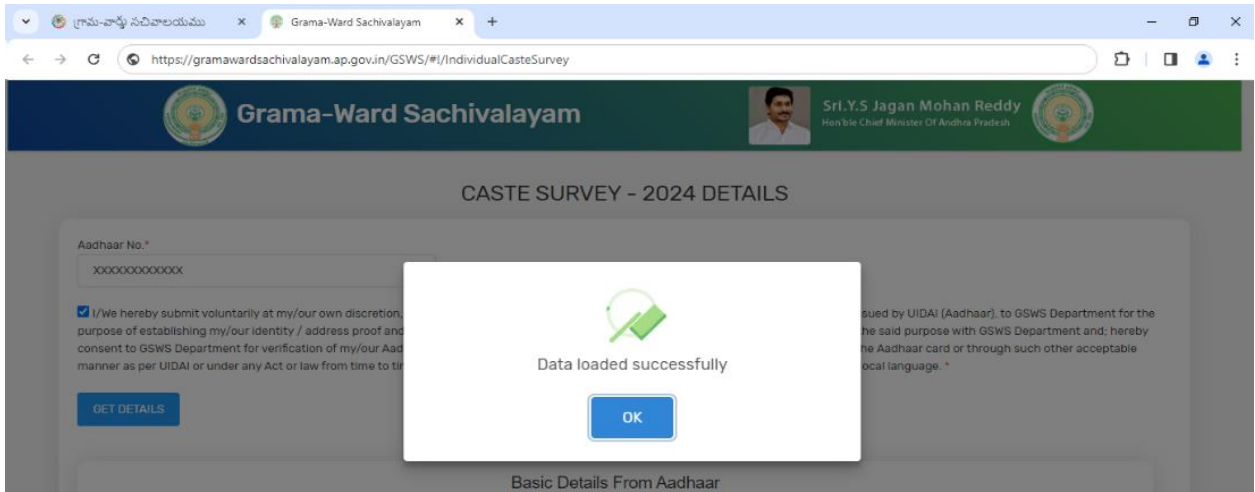
- Click the “Get Details” button after entering the Aadhar number of the citizen and check the declaration box for Aadhar authentication.



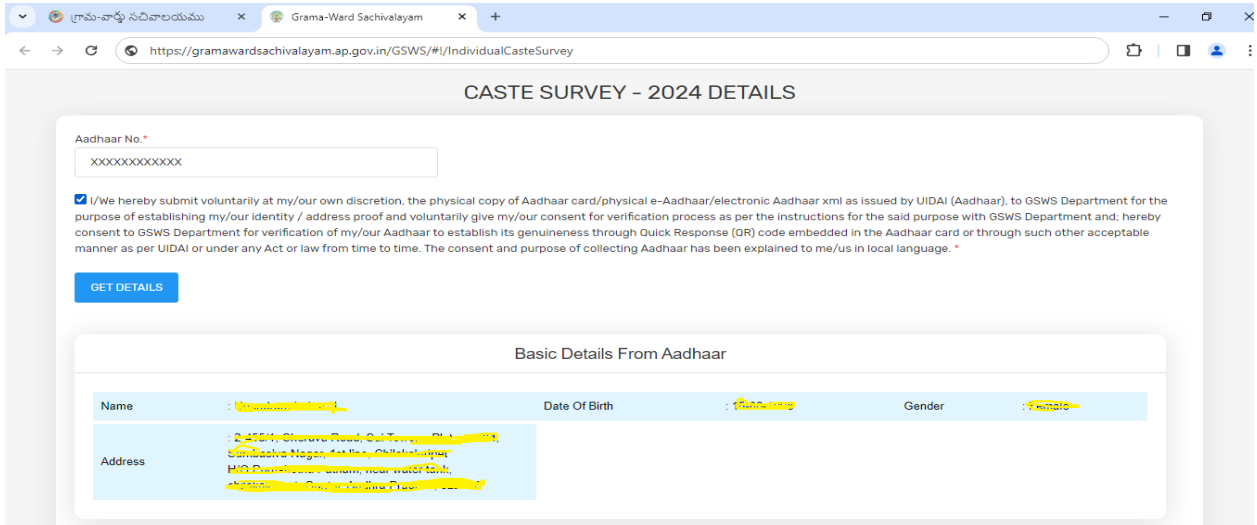
- Citizen will receive the OTP to their Aadhar Registered mobile number.
- Enter the OTP and click on the verify OTP.
- Once click on the verify OTP button and click OK button for acceptance and proceed to the caste survey form.



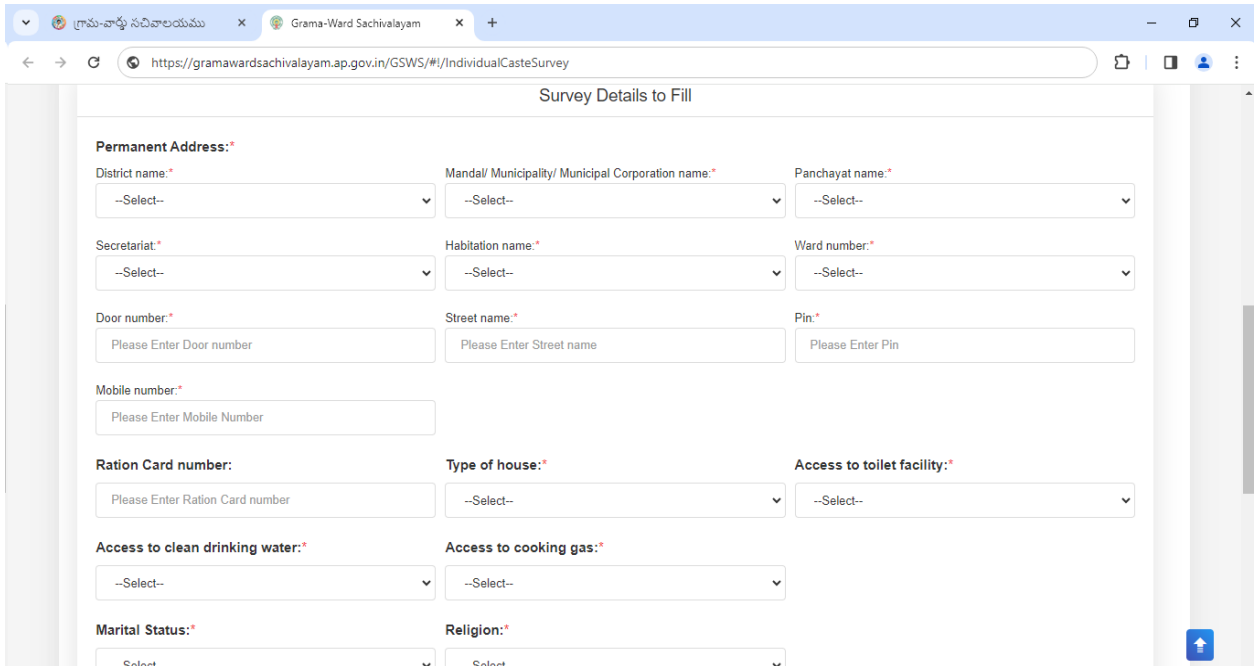
- A dialog box appear with “Data loaded Successfully” then click on the OK.



- Name, Date of birth, Gender and address of the citizen will appear as shown below details appear as per the Aadhar records.



- Citizens should choose the correct details from the drop-down for all questions provided.
- Detailed questionnaires and their dropdown menu is described in Annexure-1.



Ration Card number:

Type of house:*

Access to toilet facility:*

Access to clean drinking water:*

Access to cooking gas:*

Marital Status:*

Religion:*

Caste:*

Sub Caste:*

Educational Qualification:*

Professional Activity:*

Category:*

Sector:*

Extent of agricultural land owned by Individual:*

Extent of residential land owned by Individual:*

Declaration ↑

- Check the declaration after completing the all questions and then click submit.

--Select--

Declaration

I declared that information related to my family given above is true to my knowledge and no member of the family is counted elsewhere.*

SUBMIT

- A dialog box will appear that their details are submitted successfully.

CASTE SURVEY - 2024 DETAILS

Aadhaar No. *
XXXXXXXXXXXX

I/We hereby submit voluntarily at my/our own discretion, purpose of establishing my/our identity / address proof and consent to GWS Department for verification of my/our Aadhaar as per UIDAI or under any Act or law from time to time.

GET DETAILS

Your AP caste survey 2024 details submitted successfully

OK

issued by UIDAI (Aadhaar), to GWS Department for the said purpose with GWS Department and; hereby the Aadhaar card or through such other acceptable local language.*

2. Annexure -1: Detailed Caste Survey Questionnaire

S. No	Question	Instructions
1	Permanent Address details	
	○ District Name	Select the district from the drop-down
	○ Mandal /Municipality name	Select the available option from drop-down
	○ Panchayat name	Select the available option from drop-down
	○ Secretariat	Select the available option from drop-down
	○ Habitation name	Select the available option from drop-down
	○ Ward number	Select the available option from drop-down
	○ Door number of the citizen	Type the door number at the provided space
	○ Street name	Type the street name at the provided space
	○ Pincode	Type pin code at provided space
	○ Mobile number	Type mobile number at provided space
2	Ration card number	Type ration card number at provided space and it is not mandatory
3	Type of house	Select from the following options in drop-down Pure gudise, Daba illu, Duplex house, Flat in apartment, Penkutillu, Reku illu
4	Access of toilet facility	Select from the following options in drop-down Individual Sanitary Latrine (ISL), Public Toilet, Open defecation
5	Access to clear drinking water	Select from the following options in drop-down Municipal/Panchayat Tap, Public Tap, Borewell/Well, Public Borewell, Packaged water, water purifier
6	Cooking gas type	Select from the following options in drop-down LPG/Gas, Kerosene, Firewood, Gobar gas/bio fuels , Others (specify)
7	Marital status	Select from the following options in drop-down Married, Unmarried, Widow, Separated, Divorced
8	Religion	Select from the following options in drop-down Hindu, Islam, Christian, Sikh, Buddhist, Jain, Other Religion, No Religion
9	Caste	Select from the following options in drop-down OC, BC, SC, ST, No caste, others (beda jangam/ budaga jangam, piramalai kallar(Thevar), Yalava)
10	Sub caste	Select from the available options in drop-

S. No	Question	Instructions
		down
11	Educational qualification	Select from the following options in drop-down illiterate, class 1 to 9, SSC, Intermediate, Diploma, Engineering, Commerce in degree, arts in degree, others in degree, MBBS, Law (BL), P.G, PhD, Others
12	Professional activity	<p>Select from the following options in drop-down.</p> <p>Student, Unemployed</p> <p>Government Job -Regular employee, Pensioner, Contract employee, Out sourced employee, Daily wage employee, Others</p> <p>Private Job in Organized Sector: hospitality sector, health sector, Architecture & Engineering sectors, Consultation sector, Banking sector, Manufacturing sector</p> <p>Private Job in unorganized sector: handicrafts and handlooms, Manufacturing sector, Labourer sector, others</p> <p>Self Employed: Farmer, Shop Keeper, electrician, plumber, other construction related services, others.</p> <p>Elected representative: Minister, MLA, MLC, ZP Chairman, MPP, Sarpanch, MPTC, ZPTC, Ward councillors, Municipal chairman. Ward members, Others</p> <p>Others</p>
13	Extent of agricultural land owned by individual	Select from the following options in drop-down Zero cents (No land), 0-50 cents, 50 cents to 1 acre, 1 acre to 1.5 acre, 1.5 acre to 2 acre, 2 acre to 2.5 acre, 2.5 acre to 3 acre, 3 acre to 4 acre, 4 acre to 5 acre, More than 5 acre
14	Extent of Residential land owned by individual	Select from the following options in drop-down Zero, 0 to 5 cents, 5 to 10 cents, 10 cents to 15 cents, 15 cents to 20 cents, more than 20 cents

