

UNDER AGE PENSIONS VERIFICATION USER MANUAL:

After Login please click on **verification option** then select **“UPLOADING OF REPLY ON NOTICE”** .

The screenshot shows the YSR Pension Kanuka portal interface. The navigation menu includes Home, Transaction, Verification, Reports, Others, and LogOut. The Verification dropdown menu is open, showing options: Uploading Of Acknowledgement, Uploading Of Reply On Notice, Final Cancellation Proceedings, Health Pensions Final Cancellation Proceedings, Acknowledgement for Multiple Pensioners, and Uploading Of Reply On Multiple Pensioners. A 'Go' button is visible next to the dropdown. Below the menu is a 'New Application Verification Status Report' section with a 'SLA DAYS' dropdown set to '--SELECT--' and a 'Go' button. A table displays verification status for various districts and mandals.

District	Mandal	Secretariat	Verification To be Completed by WEA/WDS		Verification To be Completed by Department	
			With in SLA	Beyond SLA	With in SLA	Beyond SLA
East Godavari	Thondangi	YERRAYAPETA	0	0	0	0

Below the table is a 'Dashboard' section with a table showing S.No and Type.

S.No	Type	Acquittances
1	SSP Acquittances	UnAvailable

After that the list of Under Age Pensioners data will be displayed as shown below. Click on Pension ID

The screenshot shows the 'Pensioner's Acknowledgment Uploaded List' table. An arrow points to the first row, indicating the Pension ID to be selected.

S.No	Pension ID	Pensioner Name	Relation Name	Age	Gender	Pension Type	Mobile Number	Secretariat Code	Secretariat Name	Ineligible Remarks	Date of Notice Issued	Date of Acknowledgment Signed
1	10400157428	Vanka Veerababu	KASULU LATE	50	Male	O.A.P	9861619936	10490793	YERRAYAPETA	Under age as per Aadhar	27-08-2021	03-09-2021
2	10400182190	Gampala Vishnumurthi	NAGARAJU	47	Male	Fishermen	8919980364	10490793	YERRAYAPETA	Under age as per Aadhar	27-08-2021	07-09-2021
3	10400049255	gampala nagaraju	Gampala Nagaraju	54	Male	O.A.P	9000262451	10490793	YERRAYAPETA	Under age as per Aadhar	27-08-2021	07-09-2021
4	104474553	Kaparapu Satyavathi	Nagaraju	50	Female	O.A.P	NOT AVAILABLE	10490793	YERRAYAPETA	Under age as per Aadhar	27-08-2021	04-09-2021

After selecting the Pension ID the following screen will be displayed then click on **“NO”** option then it will ask the following questions

1. Actual Date of Birth to be considered (Select Calendar and chose Year, Month and Date) then press tab button automatically Age will be displayed
2. Verified as per : Aadhaar, Study Certificate and Voter Id Card
3. Is He/She eligible for present pension type

Note: If the pensioner category is OAP and conversion is not required, then don't change the category.

Otherwise click "NO" to Select Eligible Pension Type SELECT and PENSIONS TYPES WERE GIVEN IN THE DRILL DOWN MENU then change the pension category.

4. Select Caste

After entering the data then the WEA / WDS has to upload the document select chose file upload the scan file with 2MB only. (Caste certificate to be upload in case of ST Category)

After uploading the document then chose of Recommendations i.e., Recommended and Not Recommended

Remarks for recommended or Not Recommended (Compulsory the WEAs and WDSs has to write their remarks in the Remarks Column)

After recommended then choose the file upload supporting documents like i.e., Aadhaar, Study Certificate and Voter Id which was selected by Welfare Asst. for age the scan file Less than 2MB only.

Pensioner's Reply - Upload Supporting Documents

Pension ID: 10400157428 Pensioner Name: Yanka Veerababu Relation Name: KASULU LATE
EKYC Age: 50 Pension Type: OAP Gender: Male
Aadhaar Number: XXXX XXXX 0041 Secretariat Code: 10490793 Secretariat Name: YERRAYIPETA
Mobile No: 9861619936
Ineligible Remarks: Under age as
MPDO/MC Remarks: Not Eligible
Date of Notice Issued: 27-08-2021 Acknowledgment Signed Date: 03-09-2021

Field Verification

Is This Age Correct As Per KYC: 50 Yes No

Actual Date Of Birth To Be Considered: Age:

Verified As Per: Aadhaar Study Certificates Voter Card

Is He/She Eligible For Present Pension Type: OAP Yes No

Select Eligible Pension Type: SELECT

Select Caste: SELECT

*** Upload Pensioner's Certificate ***
(Caste Certificate In case of ST Category)
File Type Allowed : PDF, Maximum File Size : 2MB
 No file chosen

Reasons For Recommendation: Recommended Not Recommended

Remarks:

*** Upload Pensioner's Supporting Document ***
File Type Allowed : PDF, Maximum File Size : 2MB
 No file chosen

Note : All the WEAs / WDSs please do the underage verification carefully and If you did any mistake the pensioner will not get the pension.