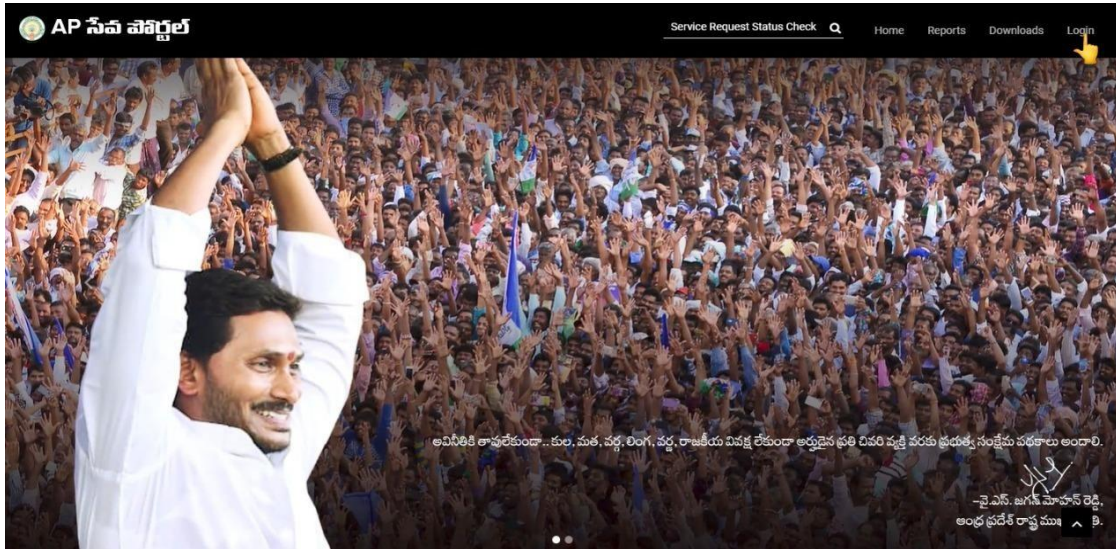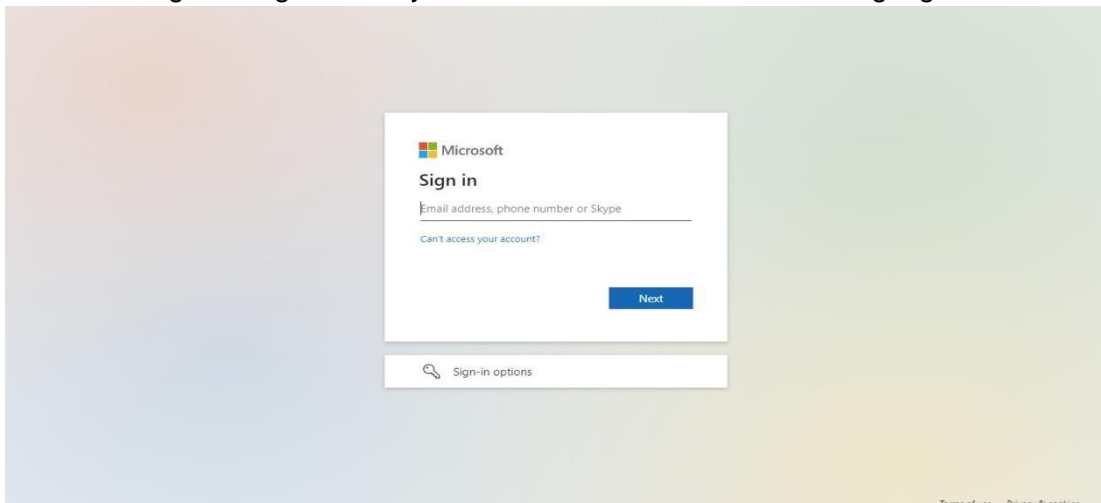## GOVERNMENT OF ANDHRA PRADESH

GVWV & VSWS DEPARTMENT
Auto Nagar, Vijayawada

<u>User Manual for Merging of Two house holds</u>

1. Open The New VSWS portal using the link Website https://vswsonline.ap.gov.in/#/home

2. On clicking the Login button you will be redirected to the following login screen.

3. After login with Panchayat Secretary (DA) Login you will get the User Home Screen By clicking on the other services you will be redirected to Old GSWS Website.

4. Now in the old Portal Please click on Family migration Under GSWS Services.

5. Please select District, Mandal, Secretariat, Volunteer cluster and HouseHold details (Family from which household Migration to be done and capture the Ekyc of all the members through Biometri/Irish
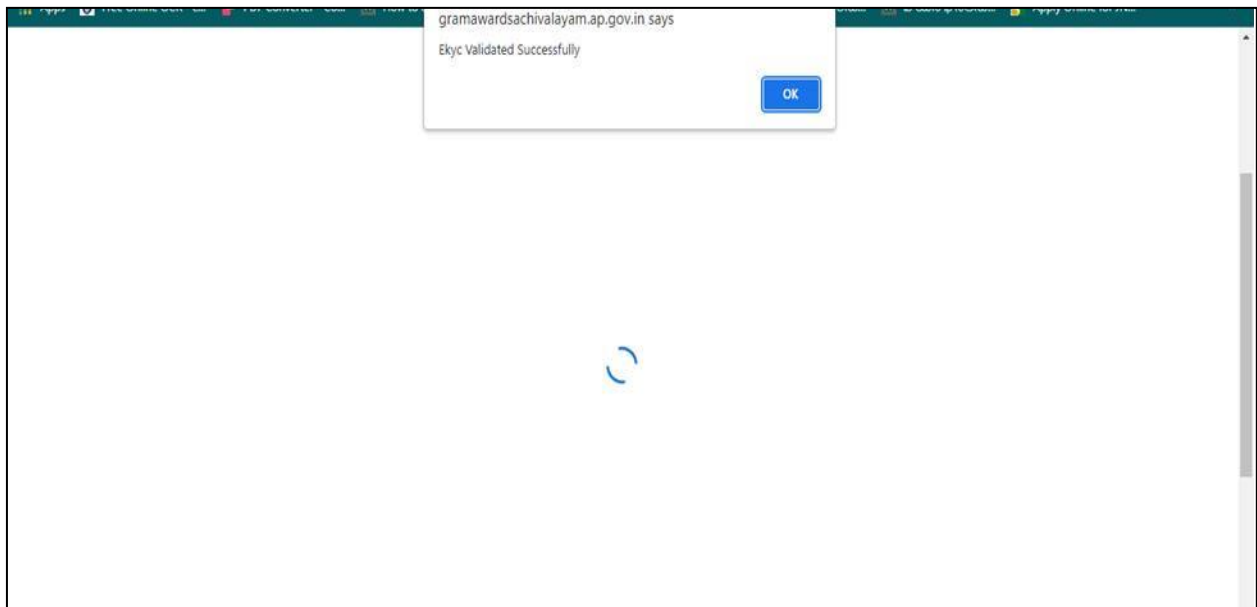
device.

6. Now after successful authentication we can get Ekyc authentication Successful message.

7. Now Please select District, Mandal, Secretariat, Volunteer cluster and HouseHold details (Family To which household Migration to be done and capture the Ekyc of all the members through Biometric/Irishdevice .

Family Migration

Family from which Household Migration to be done

District*	Mandal*	Secratariat*	Cluster*
NTR	VIJAYAWADA RURAL-R	Testing1	Testing

Household ID: * HH821621901796202003180402388807123(Gujjala Kiran Kumar)

HouseHold Details

Sno	Household ID	Name of Citizen	Age	Gender	Action
1	HH821621901796202003180402388807123	Gujjala Kiran Kumar	47	MALE	Captured Successfully

NOTE :1) Please use STARTEK Device only for BIO EKYC and install the tools(Windows certified RD Service and Support Tools) from https://acpl.in.net/rdservice.html
2) Please use IriShield Device only for IRIS EKYC and install the tools(Windows certified RD Service and RDService extension packages) from RDService DRIVERS & RDService extension packages
3) Please don't install Both BIOMETRIC and IRIS Drivers at a time.

Family to which Household Migration to be done

District*	Mandal*	Secratariat*	Cluster*
NTR	VIJAYAWADA RURAL-R	Testing1	Testing

8. Now after successful authentication we can get Ekyc authentication Successful message.

gramawardsachivalayam.ap.gov.in says

Ekyc Validated Successfully

OK
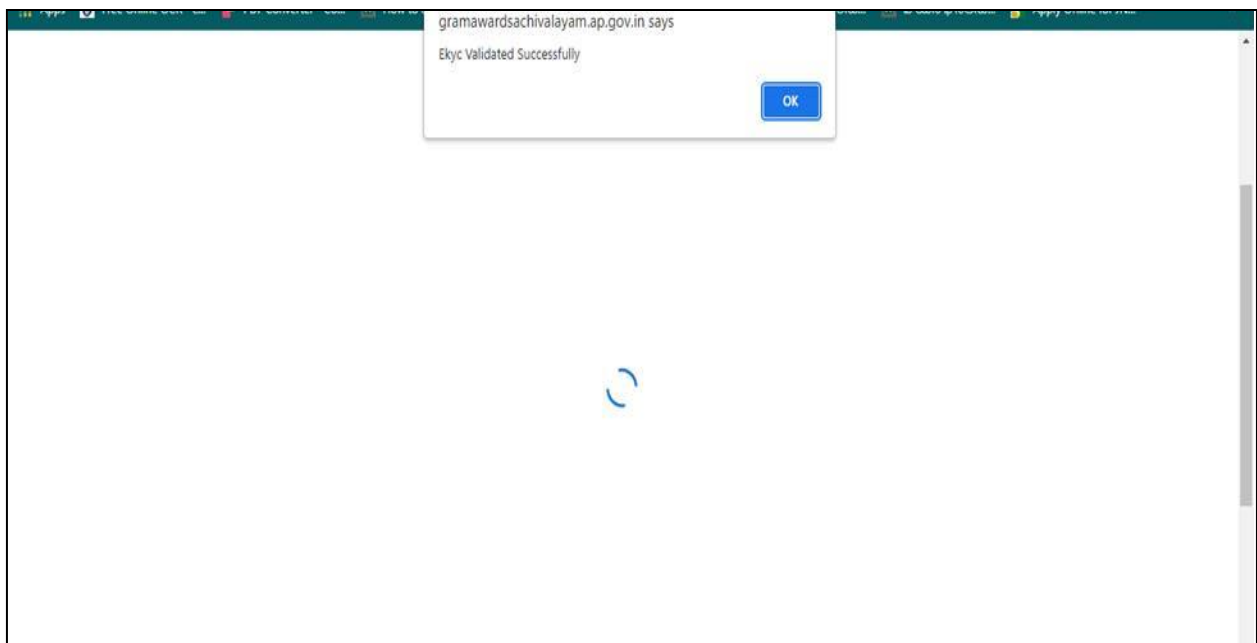
9. Now Please click on yes to continue merging the household.

10. Now please upload the Rice card of the family for the Proof.

11. After submitting we can get the receipt with details and can print.

12. **The receipt can be handed over to citizens for further reference.**

Family Migration Details

| Sno	Household ID	Old Household ID	Name of Citizen	Age	Gender	HOF/Member	Captured Relationship
1	HH82162190179620200318040238807124	HH82162190179620200318040238807124	Pilli Vijaya Rathna Kumar	37	MALE	HOF	Self
2	HH82162190179620200318040238807124	HH82162190179620200318040238807123	Gujjala Kiran Kumar	47	MALE	Member	Others

PS/WAS APPROVAL

Step 1:- Open GSWS old portal www.gramawardsachivalayam.ap.gov.in. Click on login and enter PS/WAS login details.
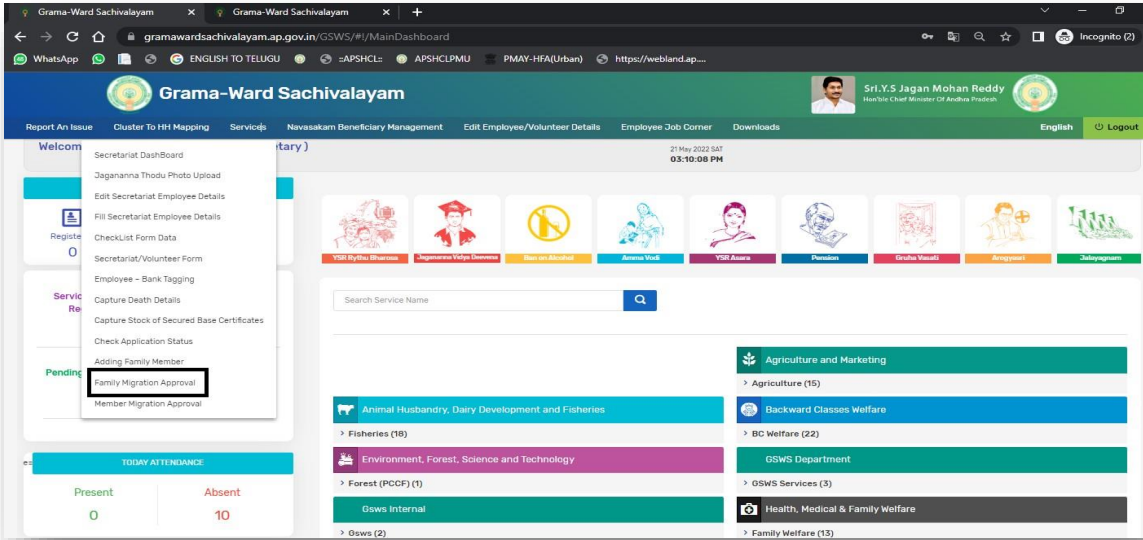
Step2.Dashboard of existing applications will be displayed as below. Click on Verify to proceed further
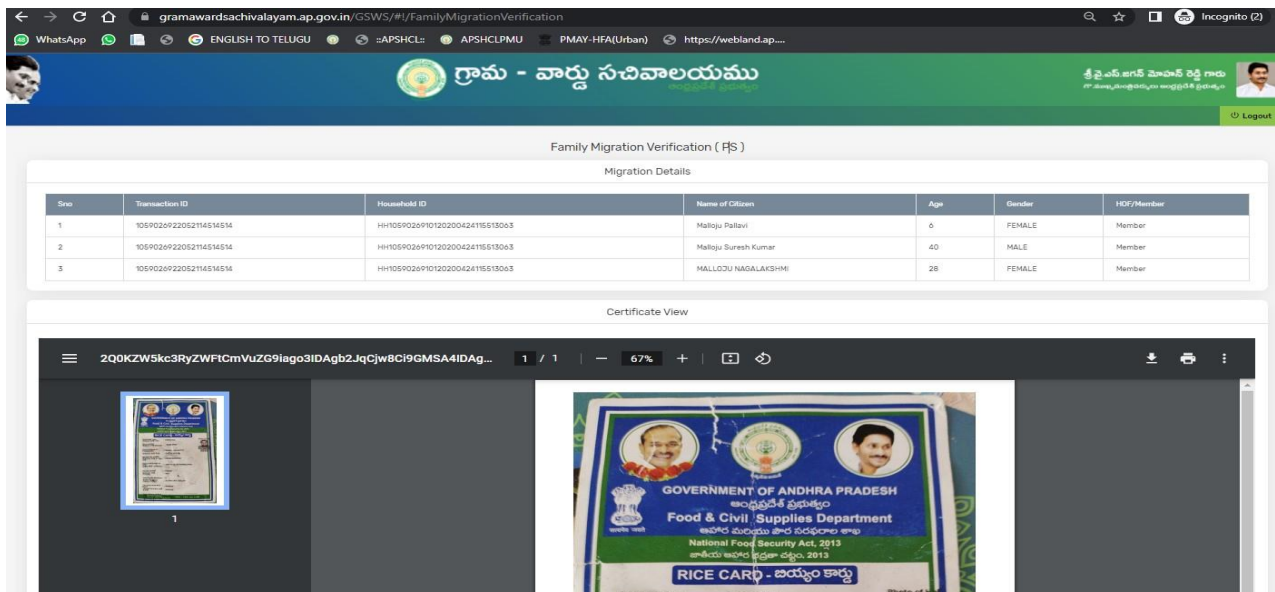
3. Now PS/WAS CAN Approve and authentication through Biometric/Irish device .
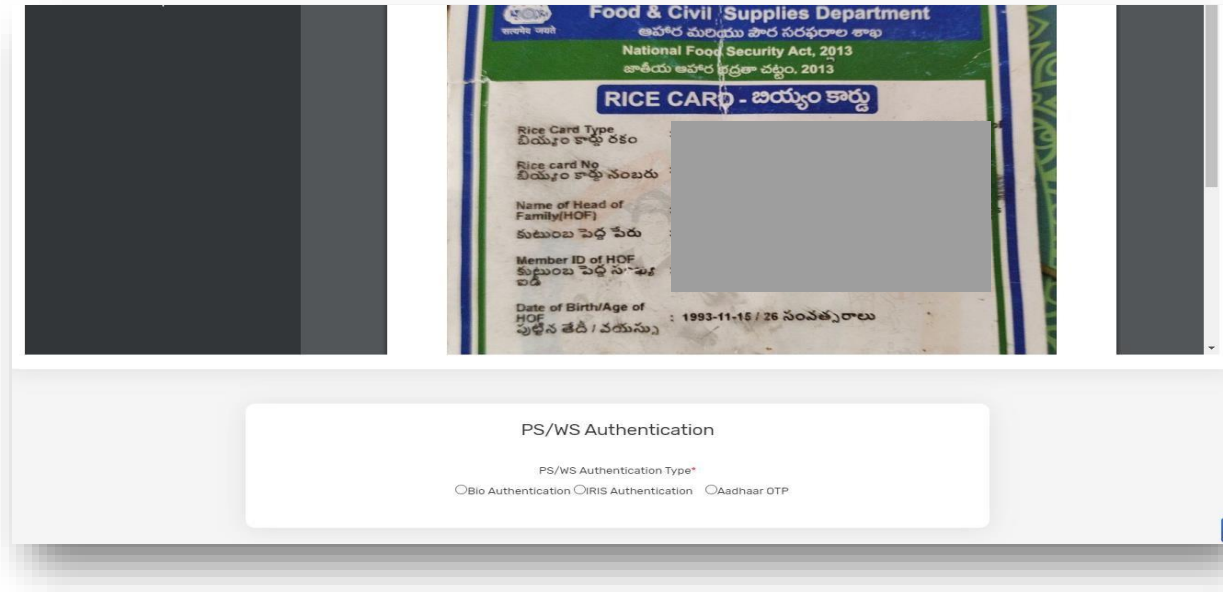
Step 4: - Once the application has been approved, "Request approved successfully" pop up will be shown