

User Manual for Merging of Two house holds

1. Open The New VSWS portal using the link Website https://vswsonline.ap.gov.in/#/home



2. On clicking the Login button you will be redirected to the following login screen.

Microsoft	
Sign in	
Email address, phone number or Skype	
Can't access your account?	
Next	
🖓 Sign-in options	
	Terms of use Privacy & cookies

3. After login with Panchayat Secretary (DA) Login you will get the User Home Screen By clicking on the other services you will be redirected to Old GSWS Website.

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View Transactions				
> Challan Payment	Number of Service Requests	Number of Service Requests Raised & Resided In The Same Secretariat	Number of Service Requests Flown To This Secretariat	
Request Tracking System	116 Requests	⊂⊘ 31 _{Requests}	3 Requests	
> Reports	111 Open Within 5 Secretariat Ranking Image: Compared and the secretariat Compared and the secr	AA Open Beyond SLA	108 Closed Within SLA	
	Services		Search Service Name	
	Consumer Affairs, Food and Civil Supplies Civil Supplies 6	Municipal Administration and Urban Der MAUD 25	welopment	
	GSWS Services GSWS Services 1	> Energy Energy 55	> Search By Feature	
	Panchayat Raj and Rural Development Rural Development 3	> Other Services	Search by Transaction ID Transaction Id	earch
	Revenue 33 Revenue 33	>		

4. Now in the old Portal Please click on Family migration Under GSWS Services.

lelcome: 1059027	9-DA (Panchayat Sec	cretary Grade VI(Digital Assistant))	19 May 2022 THU 03:15:56 PM	
SPANI	DANA	Search Service Name	Q	
Registered Redre	essed Pending	F MEESEVA SERVICE	😆 Agriculture ar	nd Marketing
		MEESEVA SERVICE LINKS	> Agriculture (15)	
Service Requests Registered	Services Delivered	😭 Animal Husbandry, Dairy Development and Fisheries	Backward Cla	sses Welfare
2922	2784	> Fisheries (26)	> BC Welfare (22)	
		Environment, Forest, Science and Technology	GSWS Departr	ment
Pending for Approval 138	Response Received	> Forest (PCCF) (1)	> GSWS Services (3)
		Gsws Internal	👶 Health, Medic	al & Family Welfare
		~ Gsws (2)	> Family Welfare (14	Ð
SECRETARIA At Distri	AT RANKING	Family Migration Household Mapping For Married	> Public Health (1)	
5	/515	🗢 Home	Housing	
At Mand	lal Level	> Police (DGP) (13)	> AP HOUSING (6)	
■ 1	1/19	Human Resources (School Education)	🛄 Industries, Inf	rastructure, Investment and Commerce
		> School Education (2)	> Handlooms & Text	tiles (1)
			> Industries, Comm	erce and Export Promotion (2)

5. Please select District, Mandal, Secretariat, Volunteer cluster and HouseHold details (Family from which household Migration to be done and capture the Ekyc of all the members through Biometri/Irish

device.

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			Family N	ligration				C LUGU
District*		Family fro	om which House	hold Migrati	on to be	done	Cluster*	
NTR	v	VIJAYAWADA RURAL-R	×	Testing1		v	Testing	*
Household ID: *	HH8216219017	79620200318040238807123(Gujje	ala Kiran Kumar) HouseHo	v Id Details				
Sho Ho	usehold ID		Name of Citizen		Age	Gender	Action	
1 нн	82162190179620200318040238	1807123	. Gujjala Kiran Kum	0f	47	MALE	O BIO EKYC O IRIS EKYC CAPTURE EKYC	

6. Now after successful authentication we can get Ekyc authentication Successful message.

11 Adda 🔽 Lies annue Ant m	gramawardsachivalayam.ap.gov.in says Ekyc Validated Successfully	

7. Now Please select District, Mandal, Secretariat, Volunteer cluster and HouseHold details (Family To which household Migration to be done and capture the Ekyc of all the members through Biometric/Irishdevice .

			Family M	ligration				
		Family from	m which House	hold Migration t	to be done			
District*		Mandal*		Secratariat*			Cluster*	
NTR		VIJAYAWADA RURAL-R	Testing1		~	Testing	~	
Household ID: *	HH821621901	79620200318040238807123(Gujjala Kira	in Kumar)	~				
			HouseHo	d Details				
Sno	Household ID		Name of Citize	n	Age	Gender	Action	
1	HH82162190179620200318040238	1807123	Gujjala Kiran K	umar	47	MALE	Captured Successfully	
NOTE :1) Please us 2) Please use IriSh 3) Please don't ins	se STARTEK Device only for BIO EKYC and hield Device only for IRIS EKYC and install stall Both BIOMETRIC and IRIS Drivers at a	Install the tools(Windows certified RD Service a the tools(Windows certified RD Service a time.	rvice and Support Tools) nd RDService extension	from https://acpl.in.net packages) from RDServ	t/rdservice.html rice DRIVERS & RDSe	ervice extension pa	ckages	
		Family to	which Househ	old Migration to	be done			
District*		Mandal*		Secratariat*			Cluster*	
NTR	~	VIJAYAWADA RURAL-R	~	Testing1		~	Testing	

8. Now after successful authentication we can get Ekyc authentication Successful message.

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	Ekyc validated Successfully	
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9.	Now	Please	click	on v	es to	continue	merging	the	househo	ld.
••••				••••	~~~~					

		Family to wh	hich Household Mi	ligration to b	be done				
istrict*		Mandal*	Secrata	tariat*			Cluster*		
NTR	~	VIJAYAWADA RURAL-R	✓ Test	sting1		Testing			
ousehold ID: *	HH82162190179	620200318040238807124(Pilli Vijaya Rath	na Kumar)	*					
			HouseHold Detail	ils					
Sno	Household ID	Name of Ci	itizen	Age		HOF/Memb	er Action		
1	HH821621901796202003180402388071	24 Pilli Vijaya P	Pilli Vijaya Rathna Kumar		MALE	HOF	Captured Successfully		
TTE -1) Please us	to STARTEK Device only for BIO EKVC and in	stall the tools (Windows certified RD Service	and Support Tools) from htt	ttns-//acol in not/m	deprvice html				
IOTE :1) Please u:) Please use IriSt) Please don't in:	se STARTEK Device only for BIO EKYC and in hield Device only for IRIS EKYC and install th stall Both BIOMETRIC and IRIS Drivers at a tir	stall the tools(Windows certified RD Service tools(Windows certified RD Service and Ri ne. Do you want to migrate the tot	e and Support Tools) from htt DService extension package alfamily members from or	ttps://acplin.net/n les) from RDService	dservice.html e DRIVERS & RDSer another?* @yes	vice extension pac	kages		

10. Now please upload the Rice card of the family for the Proof.

Sno	Household ID	Name of Citizen	Age	Gender	HOF/Member	Action
1	HH82162190179620200318040238807124	Pilli Vijaya Rathna Kumar	37	MALE	HOF	Captured Successfully
TE :1) Please Please use in Please don't	use STARTEK Device only for BIO EKYC and install the tools(Win iShield Device only for IRIS EKYC and install the tools(Windows e Install Both BIOMETRIC and IRIS Drivers at a time.	dows certified RD Service and Support Tools) fro certified RD Service and RDService extension part want to migrate the total family members fro	m https://acpl.in.net ckages) from RDServi	/rdservice.html ice DRIVERS & RDSr o another?* @ye	rvice extension packages	
Sno	Household ID	Updated HouseH Name of Citizen	old Details	Gender	HOF/Member	Capture Relationship
4	HH82162190179620200318040238807124	Pilli Vijaya Rathna Kumar	37	MALE	HOF	self 🗸
2	HH82162190179620200318040238807124	Gujjala Kiran Kumar	47	MALE	Member	Others 🗸
pload Rice C	Choose File IssueDoc_112900 Upload only pdf format	39-DA_22051112383116.pdf				

H Apps G	Gmail Ҟ Maps: 🖲 VS									Print		1 page	Grama - Ward Sach
				Family Migration Deta	RS					Destination	Save as PDF	•	
			 Neverlidd ID veit27527507706.02005785802.08877124 	Old Hannahald ID Vest2162110113620200110540168011124	Hanne of Otiaan Pili Viaya Rathou	Aş ı 11	Gender MAL	NOF/Maniker HOF	Captured Relationship	Pages	All	*	
		1	1000712110110610001100020007114	99482942948999442000056648238889923	Sigale Dan Sanar	e	MAI	Marshar	Often	Pages per sheet	1	*	
										Margins	None	٠	
										Options	Background graph	ics	
Sno	Household ID												Captured Relationship
1	HH8216219017962												Self
2	HH8216219017962												Others
											Save	Cancel	
		_			-		-	-					

11. After submitting we can get the receipt with details and can print.

12. The receipt can be handed over to citizens for further reference.

	Family Migration Details									
Sno	Household ID	Old Household ID	Name of Citizen	Age	Gender	HOF/Member	Captured Relationship			
1	HH82162190179620200318040238807124	HH82162190179620200318040238807124	Pilli Vijaya Rathna Kumar	37	MALE	HOF	Self			
2	HH82162190179620200318040238807124	HH82162190179620200318040238807123	Gujjala Kiran Kumar	47	MALE	Member	Others			
2	HH82162190179620200318040238807124	HH82162190179620200318040238807123	Gujjala Kiran Kumar	47	MALE	Member	Others			

PS/WAS APPROVAL

<u>Step 1:</u>- Open GSWS old portal <u>www.gramawardsachivalayam.ap.gov.in.</u> Click on login and enter PS/WAS login details.

→ C	🕜 🔒 gramawardsachival	ayam.ap.gov.in/GSWS/#!/MainDas	hboard APSHCLPMU E PMAY-HFA(Urba	n) 🔇 https://webland.ap			o- 0		ncognito (2)
	Grama-W	lard Sachivalayam				Sr He	1.Y.S Jagan Moh n'ble Chief Minister Df An	an Reddy	
port An Issu Welcom	ue Cluster To HH Mapping Se Secretariat DashBoard	rvicels Navasakam Beneficiary Manag Itary)	gement Edit Employee/Volunteer	Details Employee Job Cor 21 May 2 03:10:	mer Downloads 022 SAT 08 PM			E	nglish Ü Logout
	Jagananna Thodu Photo Upload Edit Secretariat Employee Details								
	Fill Secretariat Employee Details			ala	Q	E.	Ste	R.	1111
O	Secretariat/Volunteer Form	YSR Rythu Bharosa	Jaganaras Vidya Deevena Ban on Alcoho	Arrena Vodi	YSR Asara	Pension	Gruha Vasati	Arogyasti	Jalayagnam
Servic Re	Employee - Bank Tagging Capture Death Details Capture Stock of Secured Base Certii	Search Service N	ame	Q					
Dending	Check Application Status Adding Family Member	-			🛟 Agri	culture and Marketi	ing		
Penainç	Family Migration Approval				> Agricult	ture (15)			
	Member Migration Approval	Animal Hus	Animal Husbandry, Dairy Development and Fisheries		Bacl	Backward Classes Welfare			
		> Fisheries (18)	> Fisheries (18)		> BC Welf	> BC Welfare (22)			
TODAY ATTENDANCE		Environme	Environment, Forest, Science and Technology		GSW	GSWS Department			
Pre	esent Absent	> Forest (PCCF)	> Forest (PCCF) (1)		> GSWS S	> GSWS Services (3)			
	0 10	Gsws Inter	Gsws Internal		🔁 Heal	Itealth, Medical & Family Welfare			
		> 0sws (2)) Baws (2)			> Family Welfare (13)			

<u>Step2.</u>Dashboard of existing applications will be displayed as below. Click on Verify to proceed further

C û ê gramawardsachivalayam.ap.gov.in/GSWS/#//FamilyMigrationVerification				
ISApp 🔘 🛄 🚳 🌀 ENGLISH TO TELUGU	🎯 📀 ::APSHCL:: 🎯 APSHCLPMU 📰 PMAY-HF/	A(Urban) 📀 https://webland.ap		
్రం గ్రామ - వార్డు సచివాలయము				
	Family Mig	gration Verification (PS)		
	,	Migration Details		
no Transaction ID	Household ID	Name of Citizen	Δge	Gender HDF/Member
1059020922052114514514	HH1059026910120200424115513063	Malloju Pallavi	٥	FEMALE Member
1059026922052114514514	HH1059026910120200424115513063	Malloju Suresh Kumar	40	MALE Member
1059026922052114514514	HH1059026910120200424115513063	MALLODU NAGALAKSHMI	28	FEMALE Member
2Q0KZW5kc3RyZWFtCmVuZG9iago3ID	Agb2JqCjw8Ci9GMSA4IDAg 1 / 1 —	67% + 🗄 🔊		± 0

3. Now PS/WAS CAN Approve and authentication through Biometric/Irish device .

RICE CARD - 20000 500
Rice Card Type Doby o కార్తి రకం Rice card No Doby o కార్తి నంబయ Name of Head of Family/HOF) Subuca పెద్ద పేరు Member ID of HOF Subuca పెద్ద సిరామ బది Date of Birth/Age of HOF పుల్లిన జేదీ / వయస్సు
PS/WS Authentication

Step 4: - Once the application has been approved, "Request approved successfully" pop up will be shown

S () t	gramawerdsachivalayam.ap.gov.in says Request approveed Successfully	ಕ್ಷೆ ಕ್ರಿ ಎರೆ. ಜಗನೆ ಮಿಗುವಿ ನಿಲ್ಲೆ ಗಳು ಗ್ ಸಾಧ್ಯಮಿಕ್ರವನ್ನು ಉಗ್ರಾಧನಿಕ್ಕೆ ಧನ್ನನ C Logout
	Loading	