Kapu Nestham

User Manual for Caste Certificate & Aadhaar History Certificate Verification by PDA (Rural)/ WDP (Urban).





Summary flow-diagram:



Detailed guide:

The functionality for Panchayat Secretary Digital Assistant (PDA) (rural area)/Ward Education & Data Processing Secretary (WDP)(urban area) to verify the caste and the age using caste certificate and aadhaar card history certificate is available on the navasakam website. The PDA/WDP is required to visit website - https://navasakam.apcfss.in/, enter your login credentials on the first screen and select **login** as shown in the image below. After login you will be directed to the next screen containing the list of schemes at left corner. From that screen select **Kapu Nestham** and then select **verification of Aadhaar History and Caste Certificates** from drop down menu.

Village Secretariat (Rural)				Ward Secretariat (Urban)			
Post Description	Post Code	User ID	Schemes Handled	Post Description	Post Code	User ID	Schemes Handled
Welfare and Education assistant	WEA	99999999WEA	Pensions Kapu Nestham, BC(Tailor, Barber, Dhobi) Scholarships, Amma Vodi,Pastors	Ward Welfare and development secretary	WDS	9999999WDS	Pensions,Kapu Nesthar BC(Tailor,Barber and Dhobi),Pastors
Panchayath secretary Grade -IV Digital	PDA	999999999PDA	Arogyasri	Ward Education and data processing secretary	WDP	99999999WDP	Scholarships,AmmaVod
Assistant				Ward Health secretary	WHS	99999999WHS	Arogyasri
Village Revenue Officer	VRO	99999999VRO	Rice Card	Ward Administrative secretary	WAS	99999999WAS	Rice Card
		Us 1	ername 10490784PDA				
		Us 1 Pa	ername 10490784PDA ssword				
		Us Pa	er Login ername 10490784PDA ssword 2. 7 S () D D Enter As: we Captcha				

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	My Volunteers Mapping	Call Center Numbers: 7670856500 , 7670879747 , 7670871536	
	Social Audit Survey Report	For remote desktop technical support Click here	
	Surveyed Data Acknowledgement		
	Matsyakara Bharosa 🗸		
	PMMSY -		
	Aarogyasri 🗕		
	JVD (RTF) & JVD (MTF) +		
	YSR Kapu Nestham 👻		
	Verification of Aadhaar History Certificate Service		
	Verification of Aadhaar History Certificate Report		
<	Verification of Aadhaar History & Caste Certificates		
	Honorarium to Pastors		
	FA to Tailors / Rajakas / Nayeebrahmins who own a shop		
	YSR Cheyutha 👻		
	Dappu Artist & Cobbler Pension		
	JVD Pendency Reports 👻		
	Aarogyasri Objection Report		
	User Services +		

The above selection will take you to the list of beneficiary, click on the **verify** button in red colour to verify the beneficiary and fill the details coming in the following page.

🗊 వై.ఎస్.ఆర్ నడుకకం					Welcome: Panchayat Secretary (Grade-VI) Di	gital Assistant, PYDIKONDA1 (Last Login : 154	72021 17:07:10 (51) (PADALA SRAVANI) (L	
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ludit Burvey Report				——— Kapu Nesthan	n Verification 2021-22	-		
ed Data Acknowledgement								
akara Sharosa 🔸	5	Analicant ID	Applicant Name/ Father Name	Carcto Dotaile	Bank Dotaile	Aadhar history Cartificate	Varily	
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ari -				Caste no : CGC011927412828 Name in caste: narise venkatalakshmi		12		
RTF) & JVD (MTF) +	1	19226533	Narese Venkatalakshmi	Father Name in caste: narise rambabu	Bank Account no: 056110021038647		Verify	
Kapu Nestham –			6302411758	Caste: OC Sub Caste: Kapu	Bank IFSC: UBIN0805611			
merium to Pastors				Caste no : CCC011027414130		Click here for view Certificate		
Tailors / Rajakas /			Narese Nookaratnam	Name in caste: narise nookaratnam Father Name in caste: narise abbulu	B		-	
eebrahmins who own a shop	2	19244213	7036249226	ane dorabbayl Caste: OC	Bank Account no: 15/4108010910 Bank IFSC: CNRB0001574		Verify	
Cheyutha +				Sub Caste: Kapu Date of Birth: 01-JAN-1971		Click here for view Certificate		
ou Artist & Cobbler Pension				Caste no : CGC011927860668		R		
Pendency Reports +	3	19246242	Narise Ratnam	Name in caste: narise ratnam Father Name in caste: narise ramana	Bank Account no: 1574108010935		Verily	
ogyasri Objection Report			8106543925	Sub Caste: Kepu Date of Birth: 01-14N-1971	Dank IF3C: CIRDUUU 15/4	Office have for a low Contification	11	
er Services +				Caste no : CGC011927827880		Click here for view Certificate		
			N. S. K.	Name in caste: NARISE VARALAKSHMI		-		
	4	19285076	Nanse Varalaxmi	Father Name in caste: RAMBABU LATE	Bank Account no: 1574108011412 Bank IFSC: CNRB0001574		Verify	
			9102409033	Caste: OC Sub Caste: Kapu				
				Date of Birth: 01-JAN-1973		Click here for view Certificate		
				Caste no : CGC011927346197 Name in caste: medisetti sita		R		
	5	19289699	Medisetti Sita	Father Name in caste: medisetti chittibabu	Bank Account no: 1574101502401 Bank IESC: CNRB0001574		Verify	
			9505523743	Caste: OC Sub Caste: Vantara	baik if Sc. Contractions			
				Date of Birth: 01-JAN-1973		Click here for view Certificate		

If the candidate is eligible then the declaration box will automatically appear, check the declaration box and submit.

🕢 దై.ఎస్.ఆర్ నవశకం	0				Welcome: Panchayal Secretary (Grade VI) Digital Assistar	n, PYDIKONDA1	(Last Login : 1507-2021 17:07:10 HST) (PADAL	A SRAVANI)	(Lant)
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rvey Report				——— Kapu Nestham V	erification 2021-22				
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188 +		no Annicant ID	Applicant Name/ Father Name	Casto Doballe	Rank Dutaile		Aadhar history Cortificato		
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MIF) -	1	19226533	Narese Venkatalakshmi	Caste no : CGC011927412828 Name in caste: narise venkatalakshmi Father Name in caste: narise rambabu Caste: OC	Bank Account no: 056110021038647 Bank IESC: I BIND805611	R			
tham +			6302411758	Sub Caste: Kapu Date of Birth: 01-JAN-1971	Dank in Sci. Controctor in	Click here f	x view Certificate		
Pastors				Verificat	on Details	and the s	a the southers		
jekas /	1	is the age of the applicant	certified by verifying the Aadhar history Cerificate?				•Yes	ONo	
io own a shop	2	Are the caste details of th Caste Certificate No COM	applicant certified through the uploaded caste certif	icate by the applicant?			(®Ves	ONo	
		Caste OC	11927412828						
r Pension		Upload Benficieary caste	lert/icate"				[c]	hoose File P	/
10(TS +	3	I have verified the docume	nts mentioned above, I hereby recommon/reject the				(#Elig	ible OlnEligib	ie
1 Report		senction of financial assis	tence in the applicant						
		Declaration							
		 I have duly verified the documents that confirms and certify the caste criteria of the beneficiary. I hereby confirm that the beneficiary belongs to the specified caste as mentioned in the government order. I have duly verified the age of the beneficiary through examination of the Adhaar card history. I hereby confirm that the beneficiary is of the eligible age as required by the government order of the scheme. I hereby certify the responsibility on the correctness of the information furnished and verified thereon. If the Government / Competent Authority notices at any point of time that the information furnished above is false or tampered, I am aware that authorities shall initiate appropriate disciplinary and puritive action against me as per the rules. 					nt order, scheme. umished above is false or)	
		C accept the above Decatation.							
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Once submitted the verification will be completed which will be shown on the screen by a pop

message.

			——— Kapu Nesth	am Verification 2021-22	-	
Sno	Applicant ID Father Name Mobile No.		Caste Details Bank Details		Aadhar history Certificate	Verify
1	19244213	Narese Nookaratnam 7036249226	Caste no : CGC011927414130 Name in caste: narise nookaratnam Father Name in caste: narise abbulu ane dorabbayi Caste: OC Sub Caste: Kapu Date of Birth: 01-JAN-1971	Bank Account no: 1574108010910 Bank IFSC: CNRB0001574	Click here for view Certificate	Verify
2	19246242	Narise Ratnam 8106543925	Caste no : CGC011927860668 Name in caste: narise ratnam Father Name in caster orige ramana Caster of	Bank Account no: 1574108010935 Bank IFSC: CNRB0001574	Click have for view Castilizate	Verify
3	19285076	Narise Varalaxmi 9182489653	Details Updated Succ	essfully. o: 1574108011412 80001574	Click here for view Certificate	Verify
4	19289699	Medisetti Sita 9505523743	Caste no : CGC011927346197 Name in caste: medisetti sita Father Name in caste: medisetti chittiabu Caste: Cot Sub Caste: Vantara Date of Birth: 01-JAN-1973	Bank Account no: 1574101502401 Bank IFSC: CNRB0001574	Cilck here for view Certificate	Verify
			Contra			

If the candidate is eligible it will go to the mobile for e-kyc, however if the candidate is ineligible the process stops here itself.

After the e-kyc, the same list of eligible candidates will go to JC login for further verification.

ക്ക End of the Manual രംരം