



GOVERNMENT OF ANDHRA PRADESH

GVVW & VSWS DEPARTMENT

Vijayawada

Digital signature key Update and validation

User Manual

November 2023

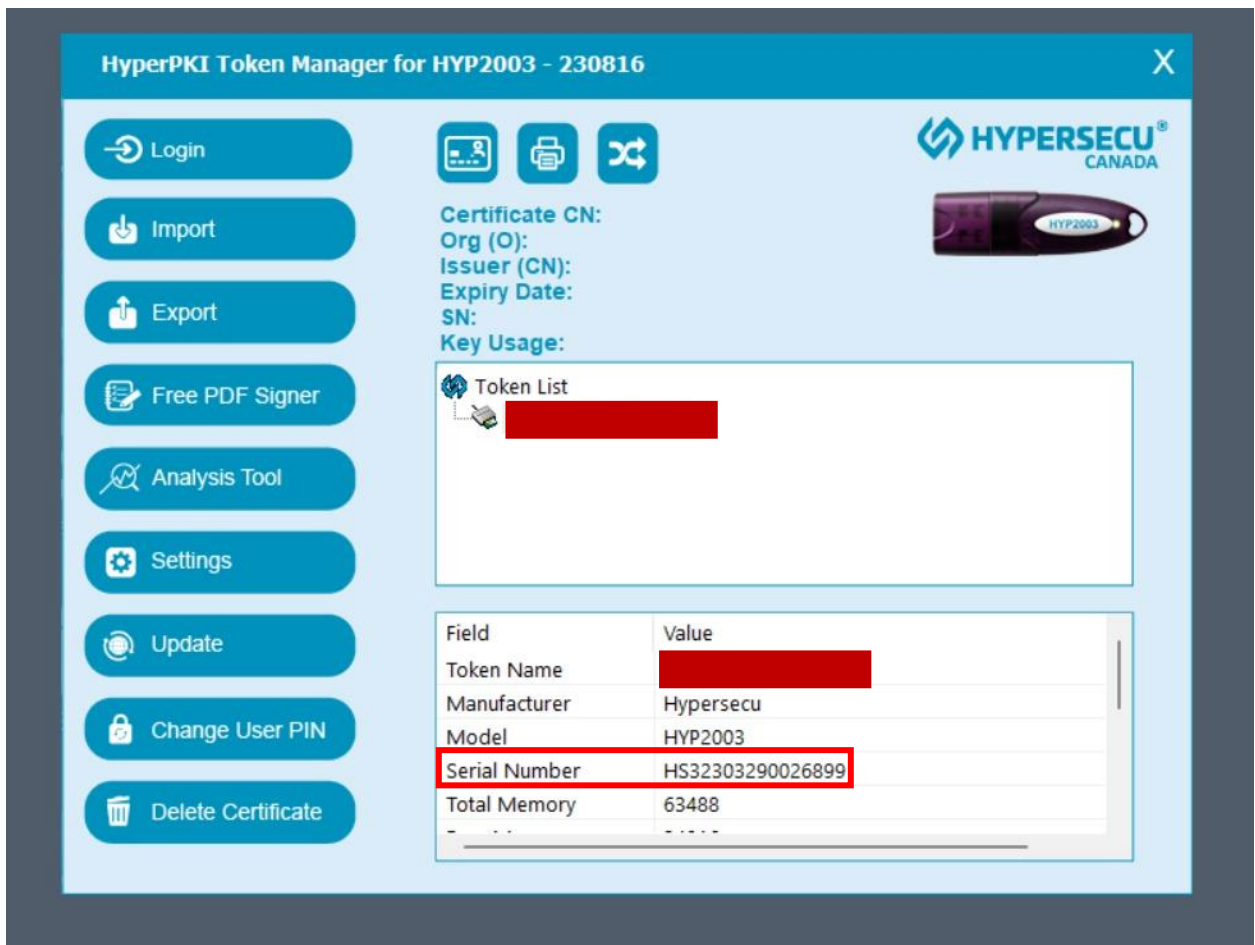
Overview

Digital signature key validation has been implemented in the AP Seva portal for all the approvers of citizen services. The validation is done based on the serial number entered in the Profile update module of AP Seva.

Steps to follow:

Kindly use the following steps to update the Digital signature serial number in the AP Seva portal.

- 1) Open the Digital sign key manager on the computer as shown below. Check the serial number field and the serial number entered in AP Seva.



HyperPKI Token Manager for HYP2003 - 230816

Hypersecu CANADA

Certificate CN:
Org (O):
Issuer (CN):
Expiry Date:
SN:
Key Usage:

Token List

Field	Value
Token Name	[REDACTED]
Manufacturer	Hypersecu
Model	HYP2003
Serial Number	HS32303290026899
Total Memory	63488

- 2) Open the Profile update module in AP Seva to update the serial number accordingly. After updating the Digital Signature Serial No. click on update and the changes in profile will be sent to the next level for approval. Make sure that the serial number shown in the Token Manager is entered correctly in the profile update section.

The screenshot displays the 'Edit Profile' interface in the AP Seva system. The browser address bar shows the URL `uat.vswsonline.ap.gov.in/#/signature-upload`. The page header includes the AP Seva logo and a user profile for Sri YS Jagan Mohan Reddy, Minister of Andhra Pradesh, with a 'Log Out' button and a timestamp of 09:38:05 PM on 31 October 2023. The main content area contains a form with the following fields:

- Name: lavanya
- Aadhar Number: 988331236628
- Mobile Number: 2345678934
- Digital Signature Serial No.: HS32303290026801
- Role: Regular
- Status: Active
- Fascimile Signature: Choose File (No file chosen)

On the left side, there is a table titled 'Add Tahsildar/Edit Tahsildar/VRO/RI' with a 'Profile Update Status' dropdown set to 'Select'. Below it is a table with the following data:

S NO	Name	District Name	Mandal Name	Secretariat Name	Des
1	lavanya	GUNTUR	Ponnur	-	Tan
2	Babu	-	Ponnur	-	RI
3	Anand V	-	-	KONDAVUDI	VRO

On the right side, there is a table showing the profile update status for the user:

IPSC code	Passbook Front Page Picture	Profile Update Status	Action
rtbytrtyr		Approved	Edit
	No Passbook Picture	Approved	
	No Passbook Picture	Approved	

The screenshot displays the 'Signature Upload' interface on the AP VSW Online portal. The user, 'lavanya', is logged in as a Tahsildar. The form contains the following fields:

- Official Account Name**: wvwvqrq
- A/c. No.**: 45854646546
- Name of the Bank & Branch**: tttttt
- IFSC code**: ytrytyrtyr
- Passbook Front Page Picture**: A new image is being uploaded, replacing the previous one.

The background shows a table of Tahsildars and a user profile section for Sri YS Jagan Mohan Reddy, Hon'ble Chief Minister of Andhra Pradesh, with a 'Log Out' button and the date 31 October 2023 TUE.





3) The changes in profile will be verified in the in the approver's login and after approval the digital signature key can be used for approval of services.

Add JCREV/Edit MPDO/Tahsildar/DT/RDO/JCREV/MC/Excise DC/Handloom DC/SCWELDC/DMO/Fishery DC

[Home](#)

Profile Update Status:

Select

S NO	Name	District Name	Mandal Name	Division Name	Designation	UID	Mobile Number	Digital Signature Serial Number	Role	Status	Fascimile Signature	Official Account Name	A/c. No.	Name of the Bank & Branch	IFSC code	Passbook Front Page Picture	Profile Update Status	Action
1	Anitha Kumari	GUNTUR	-	Tenali	Sub Collector	XXXXXXXX0789	2345678930	141F8026349	Regular	Active		-	-	-	-	No Passbook Picture	Approved	
2	SRIKANT	Guntur	Ponnur	-	Deputy Tahsildar	XXXXXXXX2999	8848904021	100000049069	Incharge	Active		-	-	-	-	No Passbook Picture	Approved	
3	Ivanja	GUNTUR	Ponnur	-	Tahsildar	XXXXXXXX6628	2345678934	H332303290026801	Regular	Active		wirwara	45654646546	tttttye	yttytjryjt		Approved	