

## CAMP START DETAILS

- On the scheduled day of the camp before starting the camp the MPDO/MC should enter the camp start details and photo in APSEVA portal following the steps mentioned below.
- a) In the Jagananna Suraksha team schedule module, click on the **Status dropdown** as shown below and click on **Started**.

The screenshot shows the APSEVA portal interface. At the top, there is a header with the AP logo and the name 'AP సేవ పోర్టల్'. Below the header, there is a navigation bar with the user's name 'Hello, K VEERAAIAH' and the role 'Municipal Commissioner'. The main content area is titled 'Team Schedule' and contains a form for adding new entries and a table for the 'Team Schedule List'. The table has columns for Serial No, Team Name, Secretariat/Cluster, Scheduled Date, Venue, Status, Reschedule Date, Reschedule Remark, and Remarks. The first entry in the table has its status dropdown menu open, showing options: Select, Started, Conducted, and Reschedule. The 'Started' option is highlighted.

Serial No	Team Name	Secretariat/Cluster	Scheduled Date	Venue	Status	Reschedule Date	Reschedule Remark	Remarks
1	Team 1	NTRCLONY	03-07-2023	Ward Secretariat Building, NTR Colony	Select			
2	Team 1	SOMALINGAPALEM	05-07-2023	Community Hall, Near WS Building, somalingapalem	Started			
3	Team 1	TERUVUPALLI	01-07-2023	Milk Society Building, Teruvupalli	Conducted			Rescheduled (Reschedule from:07/07/2023)
4	Team 1	PAATHAVEEDHI,TULASINAGAR	11-07-2023	Bhoolokamamba Temple, Yelamanchilli	Select			
5	Team 1	CCOCLONY	12-07-2023	O/o Yelamanchilli Municipality,	Select			

- b) Upload the camp photo in either JPG/JPEG/PNG format as shown below.

The screenshot shows the APSEVA portal interface with a modal window titled 'Camp Start Details' open. The modal contains a text input field for 'Camp photo\*' and a 'Browse' button. Below the input field, there is a green button labeled 'Mark as Started'. The background shows the 'Team Schedule' module with the table from the previous screenshot. The status of the first entry is now 'Started'.

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2	Team 1	SOMALINGAPALEM	05-07-2023	Community Hall, Near WS Building, somalingapalem	Select			
3	Team 1	TERUVUPALLI	01-07-2023	Milk Society Building, Teruvupalli	Conducted			Rescheduled (Reschedule from:07/07/2023)