Under Section 3 of THE AADHAAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016 (Aadhaar Act)

AADHAAR ENROLMENT/ UPDATE FORM (ADULT –Residents 18 Years and above)

Please follow the instructions overleaf while filling up the form. Use Capital letters only.

1	☐ New Enrolment ☐ Update
2	☐ Resident Indian* ☐ Non-Resident Indian (NRI**)
3	**In case of Update** – Aadhaar Number (UID): ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐ Biometric Update (Photo + Fingerprint + Iris) ☐ Mobile ☐ Date of Birth ☐ Address ☐ Name ☐ Gender ☐ Email ☐ Document update ☐ Language only Update
4	Name (Name as per POI document):

5	Gender: ☐ Male ☐ Female ☐ Transgender	**6**	Age: _____ Yrs OR Date of Birth: |D|D|/|M|M|/|Y|Y|Y|Y| ☐ Approximate ☐ Declared ☐ Verified

7	Address: C/o (Name-optional)		
	House No./ Bldg./Apt:	Street/Road/Lane:	
	Landmark:	Ward No:	Area/Locality/Sector:
	Village/ Town/ City:	Post Office (Mandatory):	
	District:	Sub-District:	State:
	E-Mail:	Mobile No.: ||||||||||	Pin Code (Mandatory): ||||||

Verification Type: ☐ Document Based ☐ Head of Family (HoF) Based

Select only one of the above. Select Head of Family only if you do not possess any documentary proof of address. Head of Family details are not required in case of Document based verification.

8	**For Document Based Enrolment** (Write Names of the documents produced. Refer UIDAI website for list of documents)
	a. POI (Proof of Identity) ……………………………………… b. POA (Proof of Address) ……………………………………
	c. DOB (Date of Birth) *(Mandatory in case of Verified Date of Birth)*……………………………………………………

9	**For HOF Based Enrolment** – Details of: Father ☐ Mother ☐ Guardian ☐ Husband ☐ Wife ☐ Others ☐
	…………………………………………………………..(specify)
	HoF's Aadhaar No.: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐
	a. POI b. POR (Proof of Relationship)
	c. DOB *(Mandatory in case of Verified Date of Birth)*:…………………………………………………………………
	I hereby confirm the identity of_____ and am in agreement to share my address voluntarily.
	HoF's Name: ………………………………………………………………. Signature of HoF

10	**Demographic/ Document update** (Write Names of the documents. Refer UIDAI website for list of documents)
	a. POI (Proof of Identity) b. POA (Proof of Address)
	c. DOB (Date of Birth) d. POR (Proof of Relation)

1. I hereby give my consent to sharing of my identity information and supporting documents with government agencies for the purpose of verification of information as a prerequisite for generation/updating of Aadhaar.
2. I understand that my identity information may be provided to an agency only with my consent during authentication or as per the provisions of the Aadhaar Act and its Regulations. I have a right to access my identity information (except core biometrics) following the procedure laid down by UIDAI.
3. I hereby confirm that the information/documents submitted are correct to the best of my knowledge and belief and at any point of time if any of the said information is found to be incorrect/fraudulent/false legal action may be initiated against me, as per the provisions of the Aadhaar Act, 2016 (18 of 2016) and, Regulations framed there under and other applicable Acts and Rules, etc.

Verifier's Stamp and Signature:
(Verifier must put his/ her Name, if stamp is not available)   Applicant's signature/ Thumb impression
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To be filled by the Enrolment Agency only: Date & time of Enrolment:_____

Note: In case of incapacitated person, the signature will be done by Legal Guardian of Incapacitated Person

*Resident means resident as per Section 3(2) of the Aadhaar Act.   **In case of NRI, only valid Indian Passport will be accepted as POI.
In case of Resident Foreigner, separate form to be used.

> ***Keep your Aadhaar always updated for enhanced 'ease of living'.*** *If your Aadhaar was issued more than 10 years back and has not since been updated, it is highly recommended that the supporting documents (POI/POA) are updated for continued accuracy of demographic information.*

INSTRUCTIONS TO FOLLOW (ADULT –Residents 18 Years and above) WHILE FILLING UP THE ENROLMENT FORM

Field S.No	Field	Instruction
1	Type of Enrolment	Please tick the requirement – New Enrolment or Update
2	Status	Please select the residential status. Separate form should be used by Resident Foreigners. In case of NRIs, approved POI shall be valid Indian Passport.
3 & 10	Demographic Update (Mobile, DOB, Address, Name, Gender, Email)	Resident to enter the Aadhaar number and to select the required service only. In case of update other than name, name as in existing Aadhaar to be mentioned (the name in document and Aadhaar should match). Only required field to be filled in case of other update requests.
3 & 10	Document Update	In case of document update, the resident to submit the document containing same name and address as per the existing Aadhaar. Resident to fill only the Aadhaar number, Name and document name in case of document update.
4	Name	Write full name without salutations/titles. Please bring the original Proof of Identity (POI) document. Variation in Resident's Name in contrast to POI is permissible as long as the change is minor spelling only. For Example: If Resident's POI reads "Preeti", then "Priti" can be recorded if Resident wants so.
6	DOB	Accepted DOB/POR document for residents up to 18 years shall be Birth Certificate with specified exceptions. Full Date of Birth shall be printed on Aadhaar card only in case of verified DOB.
7	Address	Write complete address. Please bring the original Proof of Address document. PIN Code and Post Office is mandatory. The Name of State, District, Sub district and VTC shall be auto fetched based on the PIN Code selected. C/o Field is part of address only and does not require any documentary support. Minor Corrections/enhancements are permissible to make the address complete without altering the base address as mentioned in POA document **Kindly note that the Aadhaar letter will be delivered at the given address only.**
9	HOF based enrolment	The resident and HOF should visit the Aadhaar Centre for HOF based enrolment and to produce the Proof of Relationship document containing the name of HOF & the applicant and the latest Aadhaar of HOF. HOF based enrolment shall not be available for Resident Foreigners.
	List of Documents	The valid list of documents is available on UIDAI website at https://uidai.gov.in/images/commdoc/02_01_2022_Aadhaar_List_of_documents.pdf. Resident and the Aadhaar operator to ensure that the document submitted is as per the list published by the Authority from time to time.
	Resident Foreigner	**Resident Foreigner to fill separate the Aadhaar enrolment/update form**.