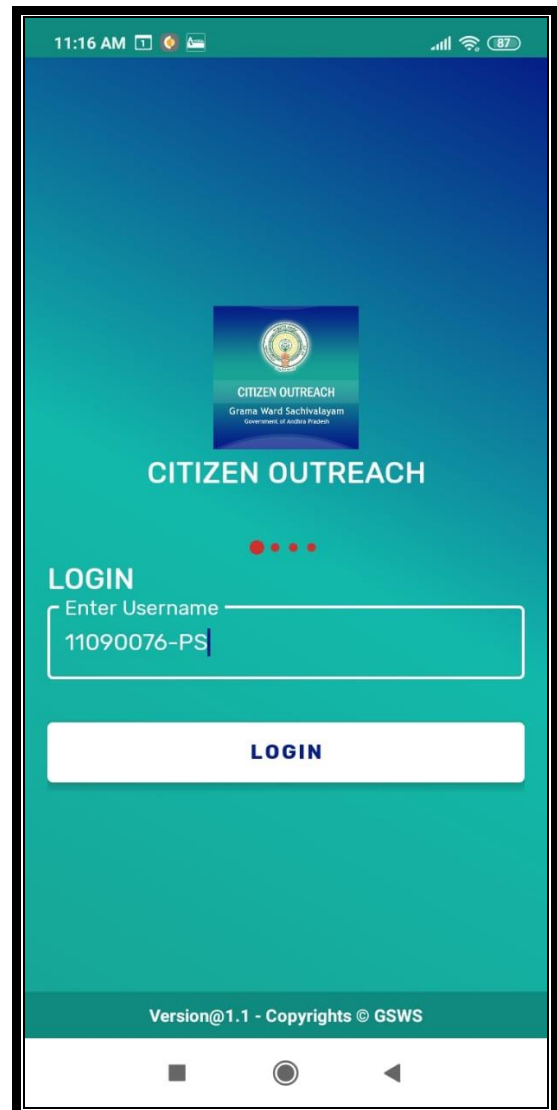
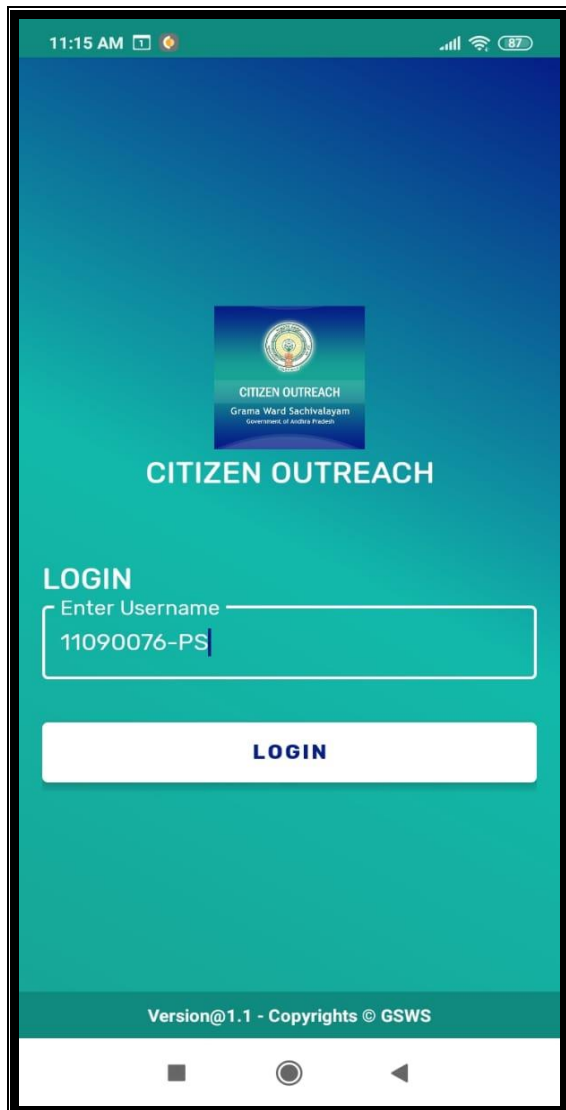


COP Mobile Application User Manual

- Install COP Mobile Application from the Google Play store.

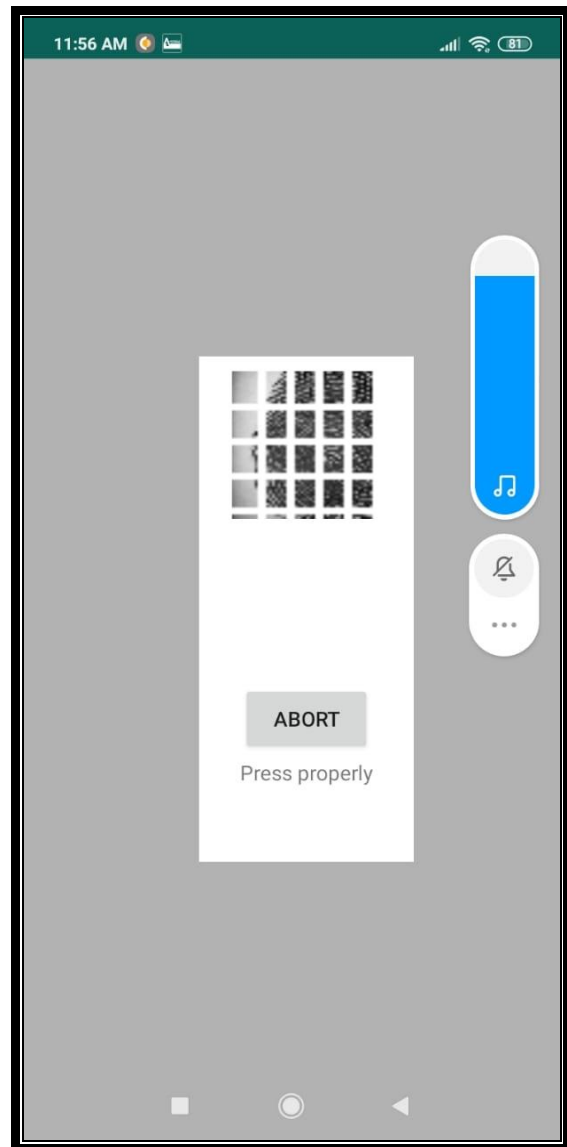
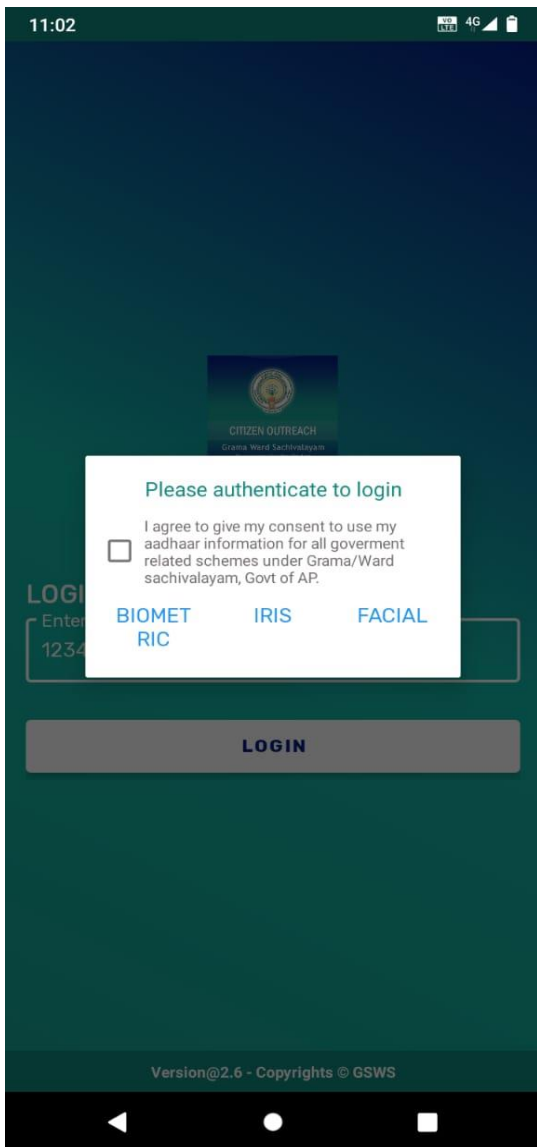


- User needs to enter their **GSWS user id** and click on the **LOGIN** button.

The login id is (secretariat code-Designation).

Ex: 12345678-WEDS, 12345678-WS.

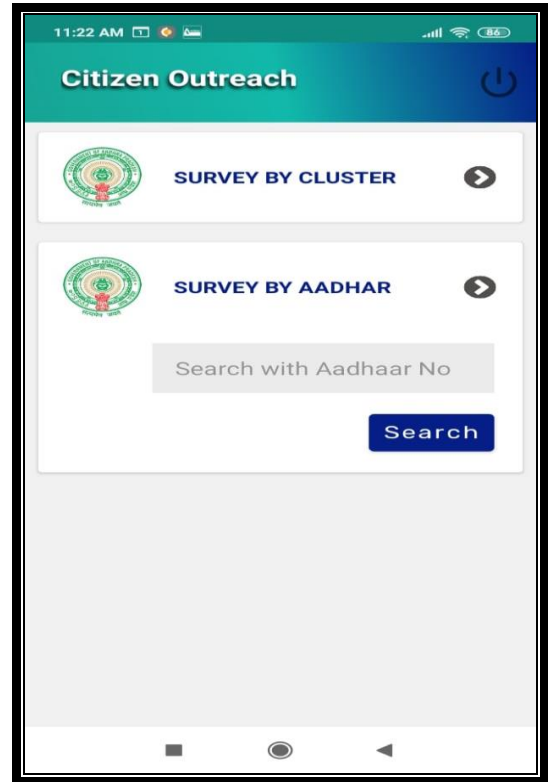
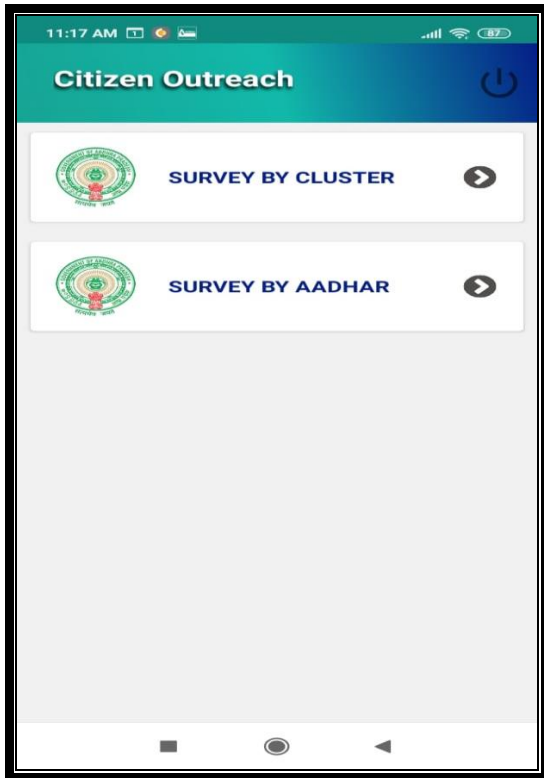
- After Login, the application asks for the authentication type either BIOMETRIC or IRIS and Facial.
- Click on **BIOMETRIC** and select the **Check Box** then place the finger on the biometric device properly.



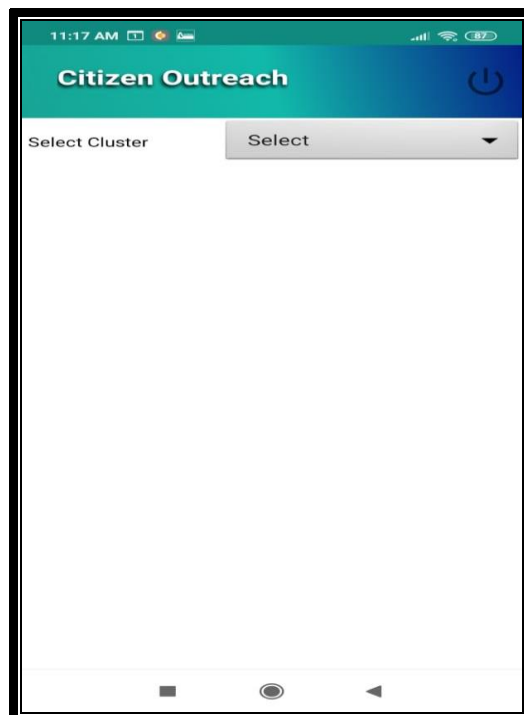
- After that, scanning is going and the application will move to the next screen.

- Here users can search the Citizen data in two ways either **“SURVEY BY CLUSTER”** OR **“SURVEY BY AADHAR”**.

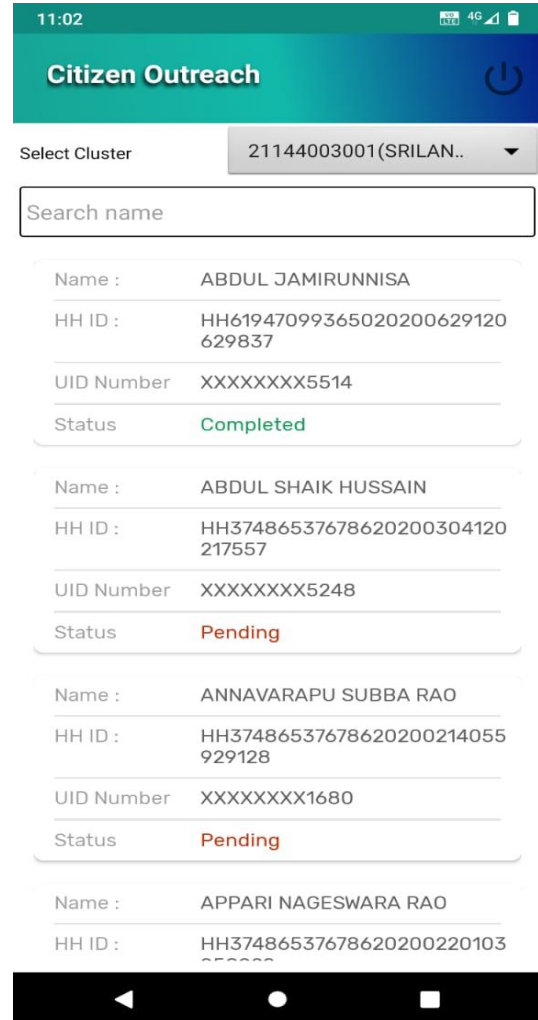
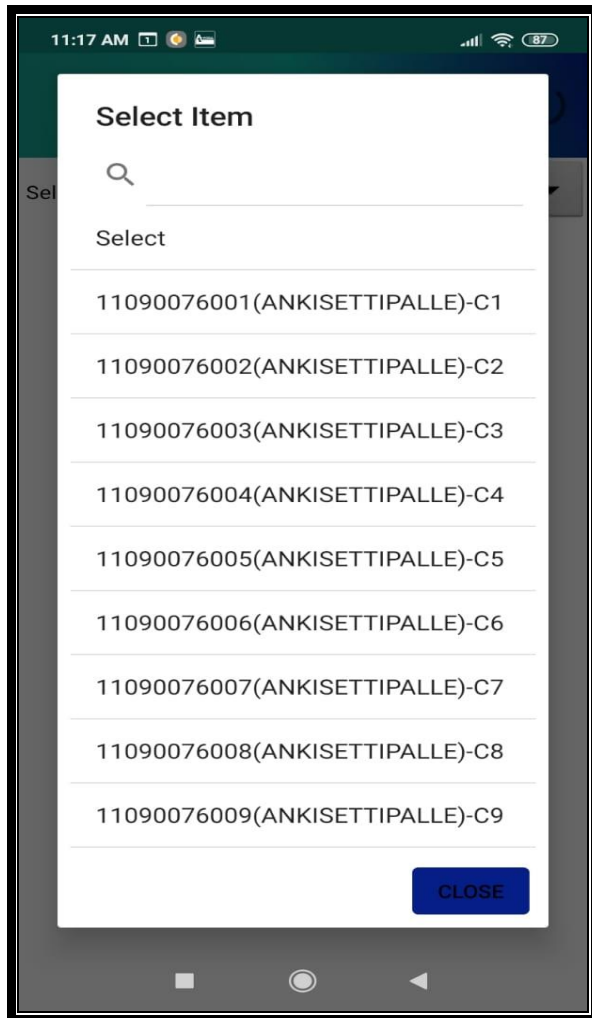
- Click on **SURVEY BY CLUSTER**



- Click on **“Select Cluster”**



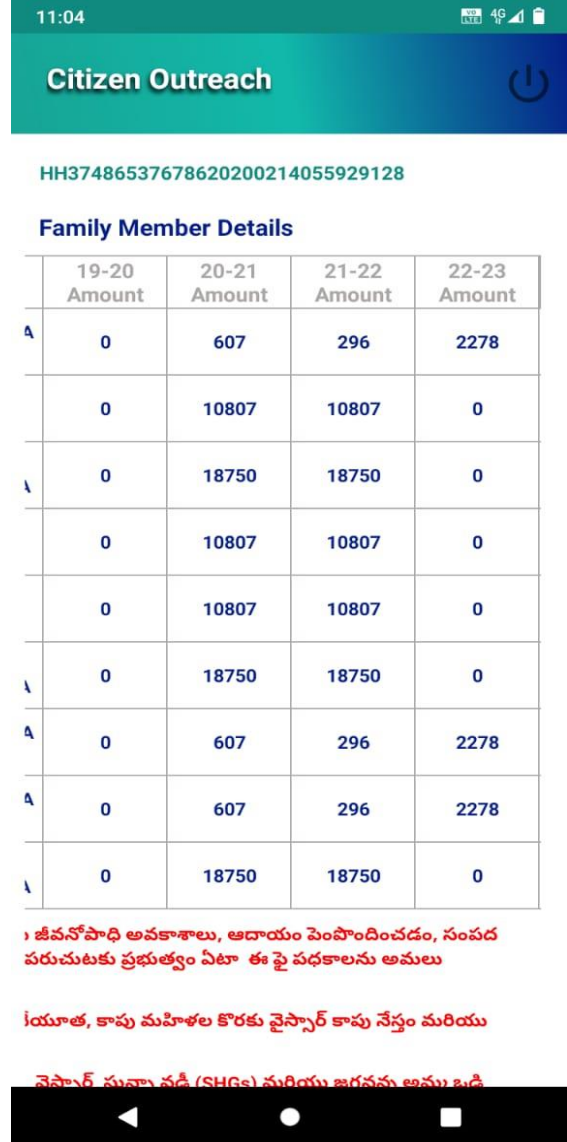
- After the selection application shows the list of beneficiaries the user needs to select the name to whom they need to do the survey.



- After the selection of a particular name application will show the list of Households in that particular cluster.

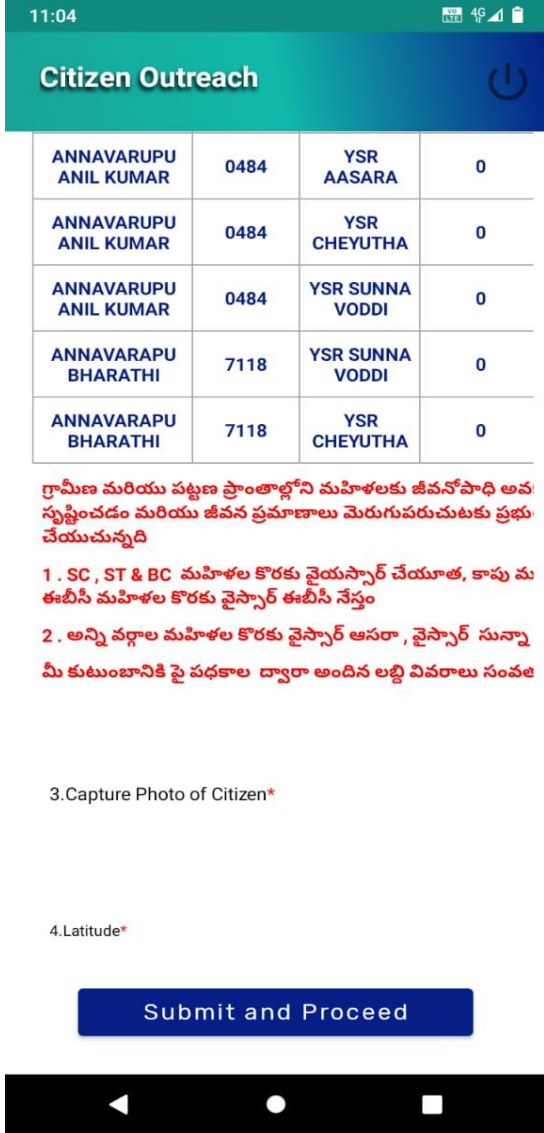
- Click on pending

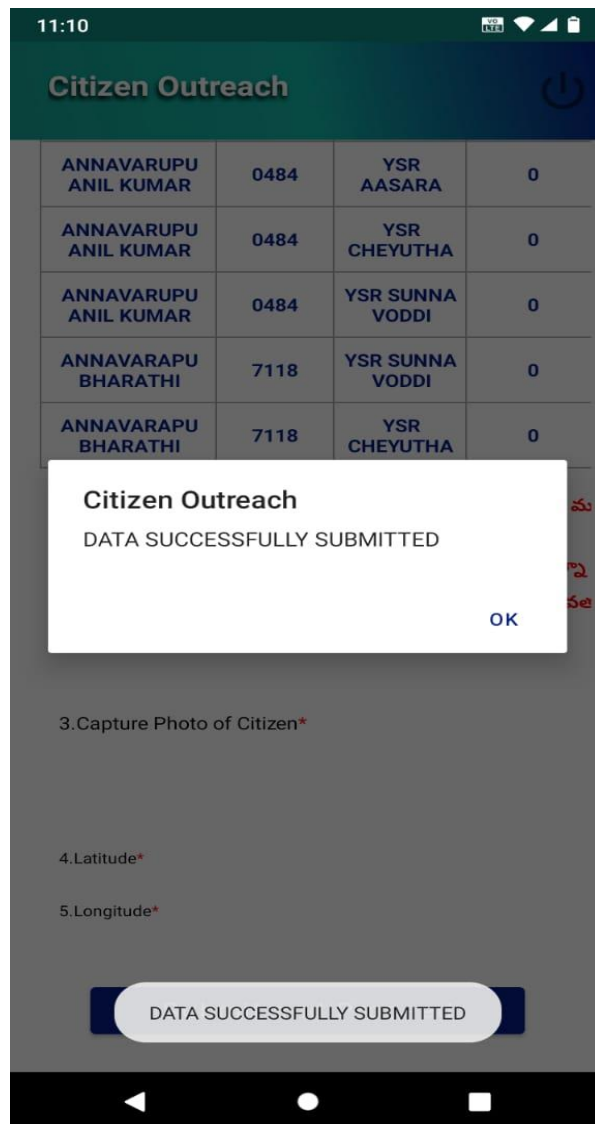
- After selection application shows a list of questions as shown below the screen.



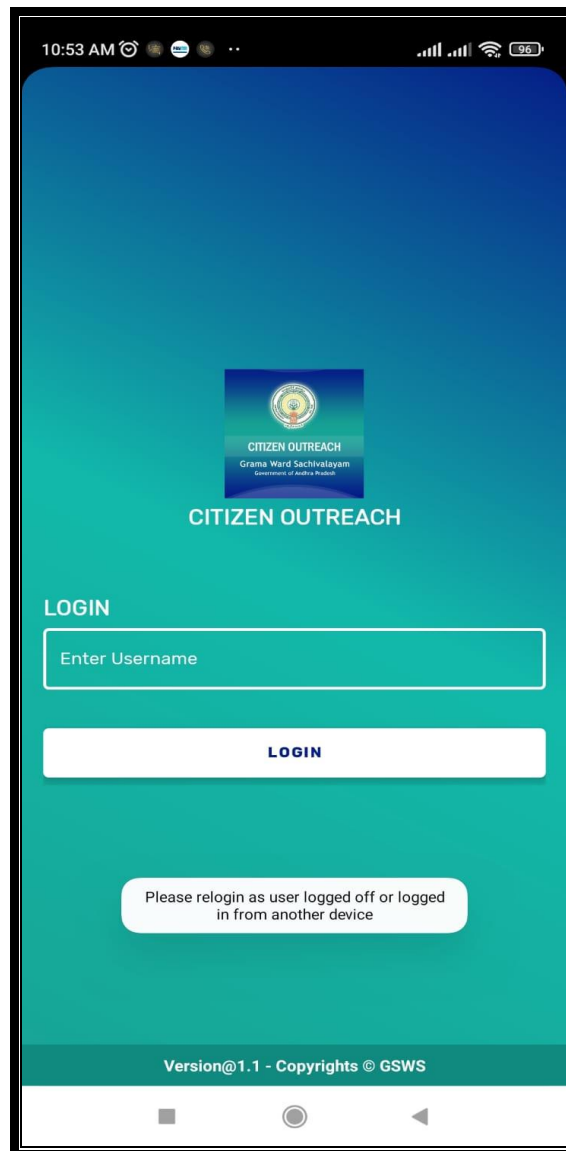
- The secretariat employee should read and explain the message of importance given by the Government for empowering women to the citizens. Also, he/she should read and inform the benefits received by the household through various schemes since 2019 as shown in the app.

➤ After that user needs to capture a photo of the citizen.





- Click on **“Submit and Proceed”** and then the application shows **“DATA SUBMITTED SUCCESSFULLY”**.
- Similarly, users can do a survey by clicking the **“SURVEY BY AADHAR”** option also.



Note: Single user can log into one device at a time if the user tries to login into another device it shows an alert message which is shown in above figure-2.