**User Manual on Facial Authentication for Marking the Attendance**

**Method 1:**

The employee can directly go to the Play Store and download the latest version of **GSWS Attendance App V2.0.6**

Play Store Link:

**https://play.google.com/store/apps/details?id=com.gswsattendance**

**Method 2:**

**Step 1:** Open Grama Ward Sachivalayam Attendance App and login with the assigned Credentials.

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| Screenshot_20220928-182310.png |  |

**Step 2:** Select the Employee type and Employee Name as shown below.

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| Screenshot_20220928-182320.png | WhatsApp Image 2022-09-29 at 11.22.11.jpeg |

**Step 3:** Select the Type of Attendance as Face and give the consent for storing Aadhaar detail to the Department. A Face RD app installation Recommendation will be displayed.

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| Screenshot_20220928-182452.png | Screenshot_20220928-182510.png |

**Step 4:** Once you click “Install”, it will get redirected to Play Store where you can install the app. Now, open the attendance app and click of “Face” attendance capture.

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| Screenshot_20220928-182515.png | Screenshot_20220928-182452.png |

**Step 5:** As shown in the below pictures, please keep the mobile at an appropriate position to capture the picture. Please hold the mobile phone still and please blink to capture the picture.

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| Screenshot_20220928-182626.png | WhatsApp Image 2022-09-29 at 11.47.13.jpeg |

**Step 6:** Once the Picture is captured, “Image Captured Successfully” message will be displayed and attendance is captured successfully.

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| WhatsApp Image 2022-09-29 at 11.51.35.jpeg | WhatsApp Image 2022-09-29 at 11.44.01.jpeg |